



**REQUEST FOR INFORMATION/RECORD**

Date: May 22, 2023

Name of Requestor: Ruth O. Escanlar

Address: Purok 2, Gabasa, Baybay City, Leyte

Contact Number: 0997 849 4827

E-mail address: ruth.escanlar@vsu.edu.ph

Proof of Identity: VSU ID

ID No.: VOD 196

Requested Information:

service record

No. of copies: 1

Reason & intended use of requested information/document

documentary requirement for retirement application GSIS

Ruth O. Escanlar

Name & Signature of Requestor/Representative

**Action on the request:**

Approved:

**RYSAN C. GUINOCOR**

Director, ODAS and FOI Decision Maker

Evidence of payment: OR No. \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Disapproved:

**RYSAN C. GUINOCOR**

Director, ODAS and FOI Decision Maker

Remarks/reason for disapproval:

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