

June 13, 2023

**Dr. Maria Vanessa E. Gabunada**

Head, Department of Liberal Arts and  
Behavioral Sciences (DLABS)  
Visayas State University  
Visca, Baybay City, Leyte

Dear *Dr. Gabunada*,

This is to request the services of **Dr. Bethlehem A. Ponce** Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2023–2024. As affiliate faculty, Dr. Ponce will serve as Undergraduate Thesis Adviser/SRC Chairman/Member (Envi 200) of the BS Environmental Science (BSES) graduating students, with appropriate workload unit equivalent.

Thank you very much for your favorable action and support.

Very truly yours,

**ELIZA D. ESPINOSA**

Director

**Conformé:**

**BETHLEHEM A. PONCE**

Associate Professor II  
DLABS

**Approved:**

**MARIA VANESSA E. GABUNADA**

Head, DLABS

c.c. Ponce BA  
DLABS  
OVPA  
ITEEM

**INSTITUTE OF TROPICAL ECOLOGY AND  
ENVIRONMENTAL MANAGEMENT**

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