



National Abaca Research Center

Visca, Baybay City, Leyte, PHILIPPINES Telephone: 053-525-0140-1058 Mobile cp#09173108072 Email: fgsinon@vsu.edu.ph Website: www.vsu.edu.ph

May 23, 2022

Dr. Edgardo E. TulinPresident
VSU, Baybay, Leyte

Dear Dr. Tulin:

Please allow us to petty cash in the amount of Five Thousand Pesos (P5,000.00) charge to NARC A.III.c. The said amount will be used to purchase supplies for the maintenance of NARC facilities.

Hoping for your kind consideration of this request.

Thank you.

Very truly yours,

MARLON D. BENGALAN Admn. Aide I

Noted:

ROBELYN T. PIAMONTE Director, NARC

APPROVED:

EDGARDO E. TULIN President



Vision: Mission: