

# **DAILY TIME RECORD** **LLONES, CHRISTOPHER A.** (NAME)

For the month of  
**December 1 - 31, 2024**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:17	12:34	12:34	8:07		8hrs
3-TUE	7:29	12:51	12:51	6:45		8hrs
4-WED	7:24	12:18	12:46	5:09		8hrs
5-THU	8:32	12:07	12:07	7:53	32mins	7hrs 28mins
6-FRI	7:59	12:42	12:56	5:51		8hrs
7-SAT						Off
8-SUN						Off
9-MON	8:26	12:02	12:42	6:09		9hrs 3mins
10-TUE						OB
11-WED						OB
12-THU						OB
13-FRI						OB
14-SAT						Off
15-SUN						Off
16-MON						SL
17-TUE						SL
18-WED						SL
19-THU						EDL
20-FRI	7:10	12:15	12:15	6:36		8hrs
21-SAT						Off
22-SUN						Off
23-MON						VL
24-TUE						Holiday
25-WED						Holiday
26-THU						VL
27-FRI						VL
28-SAT						Off
29-SUN						Off
30-MON						Holiday
31-TUE						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**CHRISTOPHER A. LLONES**

VERIFIED as to prescribed office hours

  
**MARK C. RATILLA**

Department Head  
 College of Management & Economics