

DAILY TIME RECORD
BUSTILLO, NORIETA B.
(NAME)

For the month of
February 1 - 28, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	8:12	12:41	12:42	8:00	12mins	7hrs 48mins
3-THU	8:10	12:23	12:24	8:00	10mins	7hrs 50mins
4-FRI	8:14	12:40	12:42	8:00	14mins	7hrs 46mins
5-SAT						Off
6-SUN						Off
7-MON	8:01	12:20	12:21	8:02	1min	7hrs 59mins
8-TUE	8:16	12:23	12:24	8:00	16mins	7hrs 44mins
9-WED	8:04	12:33	12:34		4hrs 4mins	3hrs 56mins
10-THU	8:10	12:20	12:21	8:00	10mins	7hrs 50mins
11-FRI	8:11	12:27	12:28	8:01	11mins	7hrs 49mins
12-SAT						Off
13-SUN						Off
14-MON	8:17	12:39	12:40	5:02	17mins	7hrs 43mins
15-TUE	8:23	12:20	12:21	5:00	23mins	7hrs 37mins
16-WED	8:12	12:28	12:30	5:04	12mins	7hrs 48mins
17-THU	8:15	12:21	12:22		4hrs 15mins	3hrs 45mins
18-FRI	8:06	12:33	12:34	5:02	6mins	7hrs 54mins
19-SAT						Off
20-SUN						Off
21-MON	8:04	12:20	12:21	5:10	4mins	7hrs 56mins
22-TUE	8:02	12:30	12:31	5:01	2mins	7hrs 58mins
23-WED	8:09	12:27	12:29	5:06	9mins	7hrs 51mins
24-THU	7:59	12:33	12:35	5:46		8hrs
25-FRI		12:47		4:49	8hrs	
26-SAT						Off
27-SUN						Off
28-MON	11:58			6:12	8hrs	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

NORIETA B. BUSTILLO

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head
Accounting Office

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