



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF AGRONOMY
DASS Building, Visayas State University
Visca, Baybay City, Leyte PHILIPPINES 6521-A
Phone: +63 665 0600 Local 1013
Email: agronomy@vsu.edu.ph
Website: www.vsu.edu.ph

**PERMIT TO GIVE EXAMINATION/HOLD CLASS
OUTSIDE OF REGULAR CLASS SCHEDULE**

Course Number: Agro 21 Course Title: Fundamentals of Crop Production
Semester 1st 2nd Academic Year: 2019 - 2020
[] Lecture [x] Laboratory Regular Class Schedule: see attached
May I request to [x] hold exam [] conduct class outside of the regular schedule to
(date and time) October 08, 2019 / 1:00-5:00pm at the (venue) DA-202
for the following reasons:
[x] Exam in departmental and students taking the exam belong to different sections.
[] Regular meeting day has declared a holiday
[] other (please specify) _____

I hereby certify that the above schedule is agreed upon by all students concerned and not in conflict with any calendared University activity. Students who cannot take the exam attend the Class due to justifiable reason agreed to make up at a convenient time.

Signature over Printed Name of Faculty

Marietta B. Bayarino

Recommending Approval:	Noted:	Approved:
Department Head		
Date:	Dean of Students	College Dean
	Date:	Date:

to be accomplished after the examination/class was conducted

CERTIFICATION

This is to certify that the above examination/make-up class was conducted on:

[] date(s), time, and venue stated above

[] Changed schedule: Date: _____ Time: _____

Venue: _____
If changed, state reason(s): _____

Certified True and Correct:

Marietta B. Bayarino
Name and Signature of Faculty
Date: Oct. 5, 2019

DIONISIO M. BANCOC
Name and Signature of Department Head
Date: Oct. 6, 2019

* to be accomplished in 3 copies

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.



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**PERMIT TO GIVE EXAMINATION/HOLD CLASS
OUTSIDE OF REGULAR CLASS SCHEDULE**

Course Number: Agsc 41 Course Title: Principles of Crop Production
Semester 1st 2nd Academic Year: 2020 - 2021

[] Lecture [✓] Laboratory Regular Class Schedule: see attached

May I request to [✓] hold exam [] conduct class outside of the regular schedule to

(date and time) October 08, 2020/8:00 - 6:00 pm at the (venue) DA - 202

for the following reasons:

- [✓] Exam in departmental and students taking the exam belong to different sections.
[] Regular meeting day has declared a holiday
[] other (please specify) _____

I hereby certify that the above schedule is agreed upon by all students concerned and not in conflict with any calendar University activity. Students who cannot take the exam/attend the Class due to justifiable reason agreed to make up at a convenient time.

Wences Key B. Dela Peña
Signature over Printed Name of Faculty

Recommending Approval: Noted: Approved:

Department Head Date: Dean of Students Date: College Dean Date:

to be accomplished after the examination/class was conducted

CERTIFICATION

This is to certify that the above examination/make-up class was conducted on:

[] date(s), time, and venue stated above

[] Changed schedule: Date: Time

Venue: _____

If changed, state reason(s): _____

Certified True and Correct:

Wences Key B. Dela Peña
Name and Signature of Faculty
Date: October 05, 2020

Clarence M. Bando
Name and Signature of Department Head
Date: October 06, 2020

* to be accomplished in 3 copies

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