## VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## **PURCHASE ORDER**

| Supplie               | er: RL   | . APPLIANCE, INC.  |                        | P.O No:   | PO-STF-2                  | 2024-01-0062        |                  |  |  |  |
|-----------------------|--|--|------------------------|---|---------------------------|---------------------|------------------|--|--|--|
|                       |  |  |                        |   |                           | 02-28-2024          |                  |  |  |  |
| TIN: 000-000-0000 P.F |  |  |                        |   | P.R No: STF-2023-12-02930 |                     |                  |  |  |  |
|                       |  |  |                        | Mode of Procurement: NP - Small Value Procurement |                           |                     |                  |  |  |  |
| Gentler<br>Pl         |  | nish this Office the following a                             | rticles subject to the | terms and   | conditions                | contained herein:   |                  |  |  |  |
| Place o               | f Delive   | ry: VSU-Main Campus  |                        | Deliver   | y Term: FOE               | 3-VSU Baybay        |                  |  |  |  |
| Deliver               | y Period   | : Within 30 calendar day upon                                | <u> </u>               | Paymer  | nt Term: As               | per cost of items o | lleivered        |  |  |  |
| No                    | Unit   | DESCR  | AIPTION                |   | Quantity                  | Unit Cost           | Amount           |  |  |  |
| 1                     | рс   | Wall fan   |                        |   | 1                         | 2,000.00            | 2,000.00         |  |  |  |
| ©M€                   | ecificat<br>etal blade<br>" metal b<br>ree speed | )  |                        |   |                           |                     |                  |  |  |  |
|                       |  | xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx                      | xxxxxxxxxxx            |   |                           |                     |                  |  |  |  |
|                       |  | Purpose: For Radiology Depar                                 | tment use              |   |                           |                     |                  |  |  |  |
|                       |  | Intended: USHER  |                        |   |                           |                     |                  |  |  |  |
|                       |  |  |                        |   |                           | TOTAL:              | 2,000.00         |  |  |  |
| Total Am              | nount in W                                       | ords: Two Thousand Pesos Only                                |                        |   |                           |                     |                  |  |  |  |
| for eve               |  | of failure to make the full delive<br>elay shall be imposed. | ery within the time sp | ecified abov                                      |                           | of one-tenth (1/10  | ) of one percent |  |  |  |
| Conforn               | ne:  |  |                        | very crury  | yours,                    |                     |                  |  |  |  |
| Su                    | pplier's si                                      | gnature Over Printed Name                                    |                        | OIC - President                                   |                           |                     |                  |  |  |  |
|                       |  | Date   | _                      |   |                           |                     |                  |  |  |  |
| Fund Cluster:         |  |  | ORS/BUR                | S No. :   |                           |                     |                  |  |  |  |
| Funds A               | vailable:  |  | Date of C              | RS/BURS :   |                           |                     |                  |  |  |  |
|                       |  |  | Amount:                |   |                           |                     |                  |  |  |  |
|                       |  | NICK FREDDY R. BELLO Head Accounting                         |                        |   |                           |                     |                  |  |  |  |

| BUDGE"                   | US              | No.: 02-206441-2024-02-  |             |            |                 |          |                          |                            |                       |  |  |
|--------------------------|-----------------|--|-------------|------------|-----------------|----------|--------------------------|----------------------------|-----------------------|--|--|
| VISAYAS STATE UNIVERSITY |                 |  |             |            |                 |          |                          | 02/28/2024                 |                       |  |  |
|                          | Visc            | Visca, Baybay City, Leyte  |             |            |                 | Fund:    |                          | STF                        |                       |  |  |
| Payee:                   |                 | RL APPLIANCE, INC.   |             |            |                 |          |                          |                            |                       |  |  |
| Office:                  | USH             | ĒR .   |             |            |                 |          |                          |                            |                       |  |  |
| Address:                 | R. M            | R. MAGSAYSAY ST., BAYBAY CITY, LEYTE                                   |             |            |                 |          |                          |                            |                       |  |  |
| Responsibility           | Center          | Particulars  |             |            |                 | MFO/P    | PAP                      | UACS Code /<br>Expenditure | Amount                |  |  |
| USHER                    |                 | Payment of Office Equipment  |             |            |                 |          |                          |                            | 475.00                |  |  |
| A Certified:             | charg           | es to appropration/allotment<br>sary, lawful and under my di<br>vision |             | B<br>Certi | Total<br>ified: |          |                          | lable and oblig            |                       |  |  |
|                          | and si<br>legal | μpporting documents valid, μ   | proper and  |            |                 | indicate | d abov                   | ⁄e                         |                       |  |  |
| Signature:               |                 |  |             | Signat     | ure:            |          |                          |                            |                       |  |  |
| Printed Name             |                 | EDGARDO E. TULIN   |             |            | Printed<br>Name |          | ALICIA M. FLORES         |                            |                       |  |  |
| Position:                |                 | (OIC) VP for Admin. and Finance  |             |            | Position:       |          | Administrative Officer V |                            |                       |  |  |
|                          |                 |  |             |            |                 |          |                          | Head, Budget               | Unit                  |  |  |
| Date:                    |                 | Date:  |             |            |                 |          |                          |                            |                       |  |  |
| С                        |                 | S1   | TATUS C     | F OB       | LIGAT           | TION     |                          |                            |                       |  |  |
|                          | Referer         | nce  |             |            |                 | Am       | ount                     |                            |                       |  |  |
| Date                     | Particulars     | ORS/JEV/RCI/RADAI<br>No.   | ADAI Obliga |            | Payı            | ment N   |                          | t Yet Due                  | Due and<br>Demandable |  |  |
| 02-28-2024               | Obligations     | 02-206441-2024-01-   | 475.00      |            |                 |          |                          | 475.00                     |                       |  |  |
|                          |                 | Totals   |             |            |                 |          |                          |                            |                       |  |  |