## DAILY TIME RECORD DELIMA, GINA A.

For the month of July 1 - 31, 2023 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		T/U	Total	
	IN	OUT	IN	OUT	1/0	Total	
1-SAT						Off	
2-SUN						Off	
3-MON	7:22	12:11	12:12	5:17		8hrs	
4-TUE	7:52	12:04	12:05	5:19	Mark In	8hrs	
5-WED	7:49	12:20	12:23	5:14		8hrs	
6-THU	7:56	12:33	12:34	6:16		8hrs	
7-FRI	7:49	12:10			4hrs	4hrs	
8-SAT						Off	
9-sun						Off	
10-MON	8:23	12:00	12:11	5:16	23mins	7hrs 37mins	
11-TUE	7:58	12:10	1:00	5:21		8hrs	
12-WED	8:34	12:02	12:11	5:12	34mins	7hrs 26mins	
<b>13-</b> THU	7:54	12:10	12:11	5:04		8hrs	
14-FRI	7:53	12:28	12:31	5:52		8hrs	
15-SAT						Off	
16-SUN	1					Off	
17-MON	7:42	12:17	12:18	6:27		8hrs	
<b>18-</b> TUE	7:54	12:29	12:30	6:34		8hrs	
19-WED	8:00	12:16	12:17	7:19		8hrs	
<b>20-</b> THU	8:04	12:09	1:00	5:00	4mins	7hrs 56mins	
21-FRI						SL	
22-SAT						Off	
23-SUN						Off	
24-MON	8:10	12:21	12:22	8:27	10mins	7hrs 50mins	
25-TUE	8:40	12:06	12:12	6:04	40mins	7hrs 20mins	
26-WED	7:48	12:05	12:14	6:49		8hrs	
27-THU	7:47	12:10	12:11	6:28		8hrs	
28-FRI	8:25	12:03	12:28	5:11	25mins	7hrs 35mins	
29-SAT						Off	
30-SUN						Off	
31-MON	7:45	12:04	12:30	5:03		8hrs	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

VERIFIED as to prescribed office pours

Department Head Institute for Strategic Research & Development Studies

## DAILY TIME RECORD

DELIMA, GINA A.

For the month of July 1 - 31, 2023 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		TI	Treat-1
	IN	OUT	IN	OUT	T/U	Total
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2-SUN						Off
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4-TUE	7:52	12:04	12:05	5:19		8hrs -
5-WED	7:49	12:20	12:23	5:14		8hrs
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GINA A. DELIMA

VERIFIED as to prescribed office

Department Head

Institute for Strategic Research & Development Studies