



February 15, 2022

Dr. EDGARDO E. TULIN, Ph.D.
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. BEATRIZ S. BELONIAS, Ph.D.**
VP for Academic Affairs
Visayas State University
Visca, Baybay City, Leyte

Dear **Pres. Tulin**:

Greetings!

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This is to recommend **Dr. ULYSSES A. CAGASAN**, an Associate Professor 5 of the Department of Agronomy, Visayas State University (main campus), Visca, Baybay City, Leyte to avail of a Sabbatical Leave which he applied starting September 1, 2022, until July 31, 2022, due to his innermost intention and personal interest of the said undertaking. Since, he can not avail of the rest and recreation category, due to lack of number of years in service to the university. He is to give 2 publications and 1 Laboratory Manual (Agro 121- Root Crop Production and Management) as his output while enjoying the sabbatical leave.

Dr. Cagasan is eligible to partake in the sabbatical leave since he was working already in the department for more than seven years. He was scheduled for a sabbatical leave in 2021, based on our department faculty and staff development program (Please see attached file). However, Dr. Bañoc deferred his sabbatical leave schedule in 2020 and availed in 2021. Thus, Dr. Cagasan also moved to schedule in 2022.

We are hoping for your kind approval of this request. Thank you very much.

DA Academic Personnel Committee


RUTH O. ESCASINAS
Member


BERTA C. RATILLA
Member


NELLO D. GORNE
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