

DAILY TIME RECORDBETHLEHEM A. PONCE

Name

For the month of NovemberOfficial hours for arrival
and departure

Regular days _____


Saturdays _____

D A Y	A.M.		P.M.		UNDERTIME	
	Arrival	Depart- ure	Arrival	Depart- ure	Hrs.	Min.
1	Holiday					
2	6:40	12:00	1:00	5:00		
3	6:30	12:00	1:00	5:00		
4	6:30	12:00	1:00	5:00		
5	On-leave					
6	SATURDAY					
7	SUNDAY					
8	Holiday					
9	7:05	12:00	1:00	5:00		
10	6:40	12:00	1:00	5:00		
11	6:40	12:00	1:00	5:00		
12	6:40	12:00	1:00	5:00		
13	SATURDAY					
14	SUNDAY					
15	6:35	12:00	1:00	5:00		
16	6:35	12:00	1:00	5:00		
17	6:45	12:00	1:00	5:00		
18	6:40	12:00	1:00	5:00		
19	On-leave					
20	SATURDAY					
21	SUNDAY					
22	6:30	12:00	1:00	4:00		
23	6:30	12:00	1:00	4:00		
24	6:30	12:00	1:00	5:00		
25	6:35	12:00	1:00	4:00		
26	6:30	12:00	1:00	5:00		
27	SATURDAY					
28	SUNDAY					
29	On-leave					
30	Holiday					

TOTAL

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

Verified to the prescribed office
hours


JETT C. QUEBEC
In-Charge