



CERTIFICATE OF GRADE SUBMISSION

FEBRUARY 20, 2023

Date

TO WHOM IT MAY CONCERN:

This is to certify that Mr./Ms./Prof./Dr. GERLINA P. GOGO
(Name of Faculty)
a faculty of the DoPAC has satisfactorily submitted 9 grade
(Department) (No. of Grade Sheets)
sheets for the subject(s) that is/are being handled this 1st semester, A.Y. 2022-2023
(Semester, Academic Year)

This certification is issued for the purpose of faculty clearance.

MARWEN A. CASTAÑEDA
University Registrar

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
INTERNAL CLEARANCE

THE DEAN

College of Arts and Sciences
Visayas State University
Visca, Baybay City, Leyte

Sir/Madam: GERLINA P. GOGO of the Dept of DoPAC
THIS IS TO CERTIFY that is cleared of all
accountabilities/responsibilities:

Purpose:

Training ☐ Summer Vacation ☐ Sick leave ☐
Maternity Leave ☐ Study leave ☐ Retirement ☒
Others: END OF CONTRACT

Signature/ Date:

Dr. JETT C. QUEBEC

Head, DLABS

Dr. EUSEBIO R. LIMA Jr.

Head, Math Dept

Dr. ANALYN M. MAZO

Head, DBS

Mr. PAULO G. BATIDOR

Head, DepStat

Mr. LOURD FRANZ M. GABUNADA

OIC-Head, DBE

Dr. ELIZABETH S. QUEVEDO

Head, DoPAC

Dr. REV RHEZZA L. AURE

Head, DPhys

Approved:

MA. THERESA P. LORETO
Dean, CAS



SPMO INTERNAL CLEARANCE

Name: Girlina P. Gogo

Position: Part-time Instructor

Department/Office: DoPAC

This is to **CERTIFY** that the above name personnel is cleared of all property accountabilities from our office.

Purpose:

☐ Resignation

☐ Study Leave

☐ Retirement

☒ Others: End of contract

☐ Transfer

Approved by:

ALICIA M. FLORES

Head, SPMO *8/12/2023*



UNIVERSITY CLEARANCE
(for Faculty and Staff)

Name: GIRLINA P. GOGO Position: PART-TIME Signature: [Signature]

Address and Mobile Number: DRGY. GUADALUPE, BAYBAY CITY 09190830387

Dept./Office: DEPARTMENT OF PURE & APPLIED CHEMISTRY Last Day of Service in VSU: FEBRUARY 15, 2023

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☐ Study Leave ☒ Others END OF CONTRACT

Reason, if resignation: _____

Effective Date: SEPTEMBER 5, 2022

Cleared of work-related accountabilities:

[Signature]
ELIZABETH S. GUEVEDO
Name and signature of Department /Unit Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS)	<u>DANIEL LESLIE S. TAN</u>		
VP Research, Extension & Innovation	<u>MARIA JULIET C. CENIZA</u>	<u>[Signature]</u>	<u>02-20-23</u>
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	<u>BEATRIZ S. BELONIAS</u>		

Approved:

EDUARDO E. TULIN
University President
Date: _____

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPRR). Processing of clearance certificate shall follow the order of number indicated.