

DAILY TIME RECORD**ANDAN, CHARLIE S.**

(NAME)


For the month of
February 1 - 28, 2023
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:52	12:46	12:47	5:35		8hrs
2-THU	8:29	12:52	12:55	5:11	29mins	7hrs 31mins
3-FRI	8:30	12:39	12:41	5:16	30mins	7hrs 30mins
4-SAT						Off
5-SUN						Off
6-MON	7:37	12:29	12:30	5:34		8hrs
7-TUE	8:42	12:28	12:30	5:58	42mins	7hrs 18mins
8-WED	8:09	12:15	12:20	5:18	9mins	7hrs 51mins
9-THU	8:14	12:20	12:21	6:05	14mins	7hrs 46mins
10-FRI	8:35	12:49	12:51	5:43	35mins	7hrs 25mins
11-SAT						Off
12-SUN						Off
13-MON	8:22	12:40	12:41	5:11	22mins	7hrs 38mins
14-TUE	8:12	12:12	12:13	5:13	12mins	7hrs 48mins
15-WED	8:39	12:41	12:43	5:34	39mins	7hrs 21mins
16-THU	8:50	12:42	12:43	5:20	50mins	7hrs 10mins
17-FRI	8:38	12:40	12:41	5:37	38mins	7hrs 22mins
18-SAT						Off
19-SUN						Off
20-MON	8:10	12:32	12:33	5:20	10mins	7hrs 50mins
21-TUE	8:30	12:42	12:43	5:20	30mins	7hrs 30mins
22-WED	8:03	12:53	12:55	6:06	3mins	7hrs 57mins
23-THU	8:52	12:53	12:55	5:41	52mins	7hrs 8mins
24-FRI	10:20	12:34	12:36	5:33		7hrs 11mins
25-SAT						Off
26-SUN						Off
27-MON	7:56	12:30	12:32	6:06		8hrs
28-TUE	8:52	12:42	12:44	5:32	52mins	7hrs 8mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


CHARLIE S. ANDAN

VERIFIED as to prescribed office hours


JANNET C. BENCURE *vic 2/2/23*
 College Dean
 College of Engineering and Technology