



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

October 23, 2024

Dr. Prose Ivy G. Yepes
President
VSU, Baybay City, Leyte

Thru: **Dr. Rotacio S. Gravoso**
VP for Academic Affairs
Chairman, VSFC-AS

Dear President **Yepes**:

We would like to endorse Dr. Mariedith I. Bagarinao's request to **work from home** from October 28 to November 30, 2024 because her OB-GYNE has advised her to take complete medical rest as stipulated in her medical certificate (please see attached). Her doctor also advised her to avoid strenuous activities, like walking and riding vehicles, as her house is four (4) kilometers away from VSU.

As stated in her letter dated 23 October 2024, even under the above circumstances, she would still perform her teaching duties and responsibilities assigned to her in her home.

We hope for an immediate response on the matter.

Respectfully yours,

Department Personnel Committee:


BERTA C. RATILLA
APC, Member


DIONESIO M. BANOC
APC, Member


MARIEDITH I. BAGARINAO
APC, Member


LUZ G. ASIO
Head, DA
APC-Chairperson

Noted by:

SUZETTE B. LINA
CAFS, Dean

Recommending Approval:

ROTACIO S. GRAVOSO
VP for Academic affairs

Approved:

PROSE IVY G. YEPES
President

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