			STATUS	No.:	02-206441-202	23-05
VISAYAS STA	TE UNIVERS	ITY		Date:	May 31, 2023	20
Visca, Bayl	pay City, Leyte			Fund:	STF	16/0
JUDE P. ISRAEL				-		
DoPAC		1.	1 :			
VSU, Visca, Baybay City	Levte					
	Particulars	7+5		MFO/PAP	UACS Code /	
	16-31, 2023	1.	1,		Capetrollar	6,824.40
		ID F	1			
		47.	Total			6,824.40
Charges to appropration/allotn	nent		B Certified:	Allotment :	available and obligate	d for the
necessary, lawful and under	my direct supervision	1 -		purpose/a	djustment necessary	as
and supporting documents v	valid, proper and legal			indicated a	above	
60	- P.	7	1			
YUM	wer		Signature			
ELIZABET	H S. QUEVEDO	10-2	Printed Name		ALICIA M. FLOR	ES
Head	, DoPAC		Position	Head, Bud	get Unit/Authorized	Representative
		(5)				
DEMONSTRATED IN			Date			
	40	STATU	S OF OBLIGATI	ON		
Reference				A	mount	
Particulars	ORS/JEV/RCI/RA	DAI'No.	Obligation	Payment	Not Yet Due	Due and Demandable
0	2-206441-2023-05	~	6,824.40		6,824.40	1
T	otals		6,824.40		6,824.40	
	VISAYAS STA Visca, Bayt JUDE P. ISRAEL DoPAC VSU, Visca, Baybay City PAYROLL FOR May 1 Charges to appropration/alloth necessary, lawful and under and supporting documents v ELIZABET! Head Reference Particulars	VISAYAS STATE UNIVERS Visca, Baybay City, Leyte JUDE P. ISRAEL DoPAC VSU, Visca, Baybay City, Leyte Particulars PAYROLL FOR May 16-31, 2023 Charges to appropration/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal ELIZABETH S. QUEVEDO Head, DoPAC Reference	VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte JUDE P. ISRAEL DoPAC VSU, Visca, Baybay City, Leyte Particulars PAYROLL FOR May 16-31, 2023 Charges to appropration/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal ELIZABETH S. QUEVEDO Head, DoPAC STATU Reference Particulars ORS/JEV/RCI/RADAI No. 02-206441-2023-05	Visca, Baybay City, Leyte DoPAC VSU, Visca, Baybay City, Leyte Particulars PAYROLL FOR May 16-31, 2023 Charges to appropration/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal Signature ELIZABETH S. QUEVEDO Head, DoPAC Signature Position Date STATUS OF OBLIGATI Reference Particulars ORS/JEV/RCI/RADAI No. Obligation 02-206441-2023-05 6,824.40	VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte JUDE P. ISRAEL DoPAC VSU, Visca, Baybay City, Leyte Particulars Particulars MFO/PAP PAYROLL FOR May 16-31, 2023 Charges to appropration/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal Allotment: purpose/a indicated and supporting documents valid, proper and legal Signature ELIZABETH S. QUEVEDO Head, DoPAC Position Reference Particulars ORS/JEV/RCV/RADAI No. Obligation Payment 02-206441-2023-05 6,824.40	VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte JUDE P. ISRAEL DoPAC VSU, Visca, Baybay City, Leyte Particulars PAYROLL FOR May 16-31, 2023 Charges to appropration/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal ELIZABETH S. QUEVEDO Head, DoPAC Signature Printed Name Position Head, Budget Unit/Authorized STATUS OF OBLIGATION Reference Amount Obligation Payment Not Yet Due 02-206441-2023-05 6,824.40 6,824.40

STF Annex F

BUDGE	T UTILIZATI	ON REQUEST AND	STATUS	No.:	02-206441-202	23-05
	VISAYAS :	STATE UNIVERSITY		Date:	May 31, 2023	
	Visca,	Baybay City, Leyte		Fund:	STF	
Payee:	JUDE P. ISRAEL					
Office:	DoPAC	rower allo needed for a			branchist of	
Address:	VSU, Visca, Baybay	City, Leyte				
Responsibility Center	Created ob	Particulars	peed a reha	MFO/PAP	UACS Code / Expenditure	pp Ledino
DoPAC	PAYROLL FOR M		Solid Chemiq	ale and L	beralory Gl	6,824.40
		see other manager and	Total	1		6,824.4
A Certified:		under my direct supervision ents valid, proper and legal	B Certified:		available and obligate djustment necessary above	
Section Control of the Control of th	ELIZABETH S. QUEVEDO		- Charles and the control of the con	Printed Name ALICIA M. FLO		
Printed Name	See	BEIN S. WUEVEDO	LP TIMBER PRETTIES			
Printed Name Position		lead, DoPAC	Position	Head, Bud	get Unit/Authorized F	Representative
Position Date		lead, DoPAC	Position Date	e faborate form	iget Unit/Authorized F	Representative
Position Date	Contraction of the second	lead, DoPAC	Position	ON	XA eelilbiga	Representative
Position Date		lead, DoPAC	Position Date	ON	get Unit/Authorized F	i i i i i i i i i i i i i i i i i i i
Position Date	Contraction of the second	STATU: ORS/JEV/RCI/RADAI No.	Position Date S OF OBLIGATI Obligation	ON	XA eelilbiga	Due and Demandable
Position Date C	Refere	lead, DoPAC STATU:	Position Date S OF OBLIGATI	ON A	mount	Due and

DAILY TIME RECORD JOB ORDER

Name:

JUDE P. ISRAEL

Position:

JO-LABORATORY AIDE

For the Period: May 16-31, 2023

Date	Mor	ning	Signature	After	noon	Signature
	In	Out		In	Out	
1			HOL	DAY		
2						
3						
4						
5						
6			SATU	RDAY		
7			SUN	DAY		
В						
9						
10		- A				
11						
12						
13			SATU	RDAY		
14			SUN	DAY		
15						
16	m:30	12/00	- Company	12:50	5:01	المراجعة ا
17	7151	12:02	-	12:55	5:00	Joseph.
18	7:55	12:03	-	12:51	5:05	-000
19	7: 59	14.105	- Com	12:59	5010	- Qual.
20			SATU	RDAY		
21			SUN	DAY		
22	7:50	12107	- Sand	11:50	5:06	380
23	7:54	12:02	- 2	12:51	5:04	38
24	7:57	12:05	-04	12:51	5:01	301
25	7:57	12/01	-	12:58	5:00	200
26	7:52	12:04	· Sal	12:53	5:02	ent
27			SATU	RDAY		
28		-	SUN	DAY		
29	7:51	12:06	3	12:52	540	and a
30	7:53	12:01	200	12:56	5:08	000
31	7:51	11:03	2001	10.50	5:05	in
TOTA	L 12	days		-/		

Certified Correct:

ELIZABETH S. QUEVEDO, RCh. PhD

Head, DoPAC



ACCOMPLISHMENT REPORT May 16-31, 2023

- a. Maintained the cleanliness and orderliness of all the glassware and chemical bottles in the stock room (AC-107).
- b. Assisted in releasing laboratory glassware and chemicals to students in every laboratory class.
- Prepared chemical solutions needed in every laboratory experiment.
- d. Assisted in preparing borrower slips and materials set up in every laboratory experiment designated to every laboratory class.
- e. Prepared the set of materials (glassware and chemicals) needed during the experiments of each laboratory class.
- f. Acted as proctor during the long exam of Chemistry Lecture and Laboratory subjects.
- g. Performed other functions as assigned by the department head.

Submitted by:

JUDE PLISRAEL JO- Laboratory Aide

Approved by:

ELIZABETH S. QUEVEDO, RCh, PhD

Head, DoPAC



System



DEPARTMENT OF PURE AND APPLIED CHEMISTRY GENERAL PAYROLL JOB ORDER

We acknowledge receipt of the sum show opposite our names as full compensation for services rendered

May 16-31, 2023

6,824.40						6,824.40	TOTAL			
100										*nothing follows*
6,824.40						6,824.40	STF	12	568.70	Jude P. Israel
AMOUNT	NG TAX	Calamity Loan (CAL)	Multi-Purpose Calamity Loan (MPL) Loan (CAL)	MP2	PREMIUM	AMOUNT	Days CHARGING AMOUNT	Days	Wage/month Days	N A M E
TOL			PAG-IBIG	PAG		00000	1	200		

CERTIFIED: Services have been duly rendered as stated.

ELIZABETH S. QUEVEDO HEAD, DOPAC

CERTIFIED: Funds available in the amount of

6,824.40

APPROVED FOR PAYMENT:

EDGARDO E. TULIN PRESIDENT

have been paid the amount opposite his/her names. CERTIFIED: Each employee whose names appears above

OIC HEAD, ACCOUNTING DIVISION NICK FREDDY R. BELLO

QUEEN-EVER Y. ATUPAN HEAD, CASH DIVISION





DEPARTMENT OF PURE & APPLIED CHEMISTRY

Visce, Baybay Crty, Leyte, PHILIPPINES Telefaz: +63 563 7747 Email: depacitivesu edu ph Website: wide edu ph

CONTRACT OF SERVICE FOR INDIVIDUAL JOB ORDER WORKER

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The VISAYAS STATE UNIVERSITY, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9347, with principal office at Baybay City, Leyte, duly represented by its President DR. EDGARDO E. TULIN, hereinafter referred to as the FIRST PARTY;

-and

JUDE P. ISRAEL, of legal age, Single, Filipino and with residence and postal address at Brgy. Candadam, Baybay City, Leyte hereinafter referred to as the SECOND PARTY;

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of persons who can provide administrative support services which cannot be performed by the existing regular manpower/employees of the specific units/departments/centers within the university;

WHEREAS, the SECOND PARTY, possesses the required qualification and expertise needed by the hiring department/center/unit/office and is willing to provide the services needed;

NOW. THEREFORE, premises considered, the parties hereto hereby agree as they have agreed under the terms and conditions, as follows:

THE FIRST PARTY hereby contract the services of the SECOND PARTY as Laboratory

1. Transports leberatory

 Transports laboratory materials and/or specimens to and from stockroom to other laboratories, as required.

Prepares standard equipment, facilities, and/or solutions for laboratory experiments, in accordance with detailed procedures and instructions.

 Cleans, breaks down, and stores laboratory equipment, facilities, and supplies after completion of laboratory exercises, as required.

4. Practices safety, environmental, and/or infection control methods.

Performs miscellaneous job-related duties as assigned.

Performs other functions assigned by the department.

THAT when the work demand for travel, the SECOND PARTY shall be entitled to payment of travel expenses (per diem and fare) when traveling on official business within the country subject to existing government accounting rules, and regulations and to pertinent VSU policies and rules governing official travel.

THAT the SECOND PARTY shall abide by the rules and regulations of the FIRST PARTY and the terms and conditions as provided for in this service contract and performs the above-listed functions for a total of twenty (22) days per month at not less than 8 hours per day based on the work schedule as prescribed by the hiring department/office/center/unit;

THAT for and in consideration of the foregoing service, the FIRST PARTY binds itself to pay the SECOND PARTY in the amount of <u>Five hundred sixty-eight Pesos and Seventy centavos</u> (P 568.70) per day inclusive of premium. The SECOND Party will be paid twice a month (per quincena) upon presentation of a certification of accomplishments and rendition of actual services issued by the FIRST PARTY or its duly authorized representative. The above payments will be charged to <u>STF FUND</u>.

h

house

Frankly . F.

Mission:

A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment. Page 7 of 2 FM-LEG-03

VI 05-10-2020