DAILY TIME RECORD DELIMA, GINA A.

For the month of April 1 - 30, 2024
Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		T/U	Tetal
	IN	OUT	IN	OUT	1/0	Total
1-MON						CDO
2-TUE	7:39	12:46	12:50	6:06		8hrs
3-WED	7:47	12:05	12:18	5:43		8hrs
4- THU						SPL
5-FRI						OB
6-SAT						Off
7-sun						Off
8-MON				I Total		OB
9-TUE						OB
10-WED						OB
11-тни	7:38	12:46	12:48	5:33		8hrs
12-FRI	8:07	12:46	12:48	5:24	7mins	7hrs 53mins
13-SAT						Off
14-sun						Off
15-MON	7:39	12:05	12:20	5:15		8hrs
16-TUE						ОВ
17-WED	7:23	12:20	12:45	5:39		8hrs
18-THU						ОВ
19-FRI						ŌВ
20-SAT						Off
21-SUN						Off
22-MON	8:00	12:00	1:00	5:00		VSU CENTENNIAL ANNIVERSARY CELEBRATION
23-TUE	8.00	12;00	1:00	5:00	THE STATE OF	VSU CENTENNIAL ANNIVERSARY CELEBRATION
24-WED	8:n	ኔ :መ	1:00	5:00		VSU CENTENNIAL ANNIVERSARY CELEBRATION
25-тни	8:00	12:00	1:60	5:60		VSU CENTENNIAL ANNIVERSARY CELEBRATION
26-FRI	8:00	12:00	1:00	5:00		VSU CENTENNIAL ANNIVERSARY CELEBRATION
27- SAT						VSU CENTENNIAL ANNIVERSARY CELEBRATION
28-SUN	*					VSU CENTENNIAL ANNIVERSARY CELEBRATION
29- MON	8:0	12;00	1:00	6:60		VSU CENTENNIAL ANNIVERSARY CELEBRATION
30-TUE	8:00		1:0	5:00		VSU CENTENNIAL ANNIVERSARY CELEBRATION

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

GINA A. DELIMA

VERIFIED as to prescribed office hour

Department Head Institute for Strategic Research & Development Studies Civil Service Form 48

DAILY TIME RECORD DELIMA, GINA A.

For the month of April 1 - 30, 2024 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM			
	IN	OUT	IN	OUT	T/U	Total
1-MON			-			CDO
2-TUE	7:39	12:46	12:50	6:06		8hrs
3-WED	7:47	12:05	12:18	5:43		8hrs
4- THU						SPL
5-FRI						OB
6-SAT						Off
7-sun						Off
8-MON						ОВ
9-TUE						OB
10-WED						ОВ
11-THU	7:38	12:46	12:48	5:33		8hrs
12-FRI	8:07	12:46	12:48	5:24	7mins	7hrs 53mins
13-SAT						Off
14-SUN	n Indian					Off
15-MON	7:39	12:05	12:20	5:15		8hrs
16-TUE		MATERIAL				OB
17-WED	7:23	12:20	12:45	5:39		8hrs
18-THU						ОВ
19-FRI		- 0				OB
20-SAT		and Color				Off
21-SUN						Off
22-MON	8;00	12:00	[:60	5:00		VSU CENTENNIAL ANNIVERSARY CELEBRATION
23- TUE	8.00	12;60	1:00	C;60		VSU CENTENNIAL ANNIVERSARY CELEBRATION
24-WED	8.00	12:00	1:60	I:N		VSU CENTENNIAL ANNIVERSARY CELEBRATION
25 -THU	8:00	12:60	1:00	5:00		VSU CENTENNIAL ANNIVERSARY CELEBRATION
26-FRI	8:00	12:60	1;00	5:01		VSU CENTENNIAL ANNIVERSARY CELEBRATION
27-SAT						VSU CENTENNIAL ANNIVERSARY CELEBRATION
28-SUN						VSU CENTENNIAL ANNIVERSARY CELEBRATION
29- MON	8.60	12:00	1:00	5:00		VSU CENTENNIAL ANNIVERSARY CELEBRATION
30-TUE	8:00	12:00	1:00	5:00		VSU CENTENNIAL ANNIVERSARY CELEBRATION

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

GINA A. DELIMA

VERIFIED as to prescribed office hour

LILIAN B. NUNEZ

Department Head Institute for Strategic Research & Development Studies