

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

Approved:

JEROME O. ARRIBADO
Director/Head of Unit

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
							Quality	Efficiency	Timeliness	Average	
UMFO 2. HIGHER EDUCATION SERVICES											
OVPI UMFO 3. Higher Education Management Services											
	<u>PI 5:</u> Total FTE, coordinated, implemented and	<u>A 9:</u> Actual Faculty's FTE		Handles and teaches courses assigned	2						
	<u>A 10:</u> Number of grade sheets submitted within prescribed period	Preparation	Prepares gradesheet and submits on or before deadline	4							

[illegible]

		As Thesis Adviser		Advises, and corrects research outline and thesis/SP manuscript	2						
		As SRC Member	Advising/correcting on	Advises and corrects research outline and thesis/SP manuscript	2						
		A 18. Number of students entertained for consultation purposes		Entertains students consulting on subject taught, thesis and grades .	50						
	P 10: Number of instructional materials developed *	A 21. Number of on-line course were developed and submitted :		Prepares and submits for review by the Technical Review Panel							
		Supplemental learning resources		Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	10						

[illegible]

	<u>PI 1.</u> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	<u>A 36.</u> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained		Identifies and links with probable partners for extension activities and maintains this active partnership	1						
	<u>PI 2.</u> Number of trainees weighted by the length of training	<u>A 37.</u> Number of trainees weighted by the length of training		Conducts trainings among beneficiaries of technologies for transfer	15						
				Facilitates training/lecture; hands-on	5						
	<u>PI 2.</u> Number of training conducted under extension project	<u>A 38.</u> Number of training conducted under extension project		Conducts trainings under the extension program	2						
	<u>PI 2.</u> Number of trainees participated the training	<u>A 38.</u> Number of trainees participated the training		Conducts trainings under the extension program	25						
	<u>PI 2.</u> Number of visitors/farmers visited and entertained in the Demonstration farm for extension services	<u>A 38.</u> Number of visitors/farmers visited and entertained in the Demonstration farm for extension services		Entertains and assists Demofarm visitors	10						

[illegible]

	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*		Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	Zero% non-conformity							
UMFO 6. General Admin. & Support Services (GASS)												
	PI 2. Zero percent complaint from clients served	A 46. Customer-friendly frontline services		Entertains clients and stakeholders and ensure that their concerns are acted to faculty concerned and helps facilitate the implementation and RDE programs of Eco-FARMI	100 compliant							

			Provides support services and assistance in the operation of the administrative function of Eco-FARM, and performs other related tasks as may be assigned from time to time	100 compliant							
	<u>PI 3:</u> Additional Outputs	<u>A 47:</u> Number of new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice								
		No. of SPMS documents evaluated and signed (IPCR and OPCR)		1							
	<u>PI 4:</u> Response to NCS and CARS issuances	Percentage of NCS received and acted		0%							

