



27 July 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for Research, Extension & Innovation

Sir:

I would like to recommend Ms. Chinelo M. Cardaño as Officer-in-Charge of the Advanced Research and Innovation Center on July 28-29, 2022 and August 1, 2022 until my return. I will be on leave to accompany my spouse for his medical check-up in Cebu City.

As OIC, Ms. Cardaño is authorized to discharge the functions of ARI Center Director in addition to her present duties and responsibilities.

Thank you. Best regards.

Respectfully yours,

MA. THERESA P. LORETO
Director, ARI Center

Conforme:

CHINELO M. CARDANO
Instructor, ARI Center

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension & Innovation

Approved:

EDGARDO E. TULIN
University President