

DAILY TIME RECORD  
DELIMA, GINA A.  
(NAME)

For the month of  
June 1 - 30, 2024  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:34	12:08	12:13	5:07		8hrs
4-TUE	7:56	12:14	12:16	5:02		8hrs
5-WED	8:22	12:01	12:07	5:02	22mins	7hrs 38mins
6-THU	8:00	12:42	12:45	5:06		8hrs
7-FRI	8:37	12:24	12:26	5:02	37mins	7hrs 23mins
8-SAT						Off
9-SUN						Off
10-MON	7:54	12:01	12:05	5:05		8hrs
11-TUE	7:56	12:08	12:16	5:05		8hrs
12-WED						Holiday
13-THU	7:35	12:01	12:02	5:00		8hrs
14-FRI	8:03	12:07	12:48	5:01	3mins	7hrs 57mins
15-SAT						Off
16-SUN						Off
17-MON						Holiday
18-TUE	8:08	12:17	12:29	5:14	8mins	7hrs 52mins
19-WED	8:10	12:54	12:55	5:07	10mins	7hrs 50mins
20-THU	7:57	12:14	12:16	5:05		8hrs
21-FRI	7:57	12:11	12:48	5:14		8hrs
22-SAT						Off
23-SUN						Off
24-MON	7:52	12:52	12:55	5:05		8hrs
25-TUE	8:05	12:19	12:23	5:16	5mins	7hrs 55mins
26-WED	7:55	12:28	12:32	5:22		8hrs
27-THU	7:49	12:04	12:38	5:13		8hrs
28-FRI	8:20	12:13	12:20	5:12	20mins	7hrs 40mins
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
GINA A. DELIMA

VERIFIED as to prescribed office hours

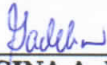
LILIAN B. NUÑEZ  
Department Head  
Institute for Strategic Research & Development Studies

DAILY TIME RECORD  
DELIMA, GINA A.  
(NAME)

For the month of  
June 1 - 30, 2024  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:34	12:08	12:13	5:07		8hrs
4-TUE	7:56	12:14	12:16	5:02		8hrs
5-WED	8:22	12:01	12:07	5:02	22mins	7hrs 38mins
6-THU	8:00	12:42	12:45	5:06		8hrs
7-FRI	8:37	12:24	12:26	5:02	37mins	7hrs 23mins
8-SAT						Off
9-SUN						Off
10-MON	7:54	12:01	12:05	5:05		8hrs
11-TUE	7:56	12:08	12:16	5:05		8hrs
12-WED						Holiday
13-THU	7:35	12:01	12:02	5:00		8hrs
14-FRI	8:03	12:07	12:48	5:01	3mins	7hrs 57mins
15-SAT						Off
16-SUN						Off
17-MON						Holiday
18-TUE	8:08	12:17	12:29	5:14	8mins	7hrs 52mins
19-WED	8:10	12:54	12:55	5:07	10mins	7hrs 50mins
20-THU	7:57	12:14	12:16	5:05		8hrs
21-FRI	7:57	12:11	12:48	5:14		8hrs
22-SAT						Off
23-SUN						Off
24-MON	7:52	12:52	12:55	5:05		8hrs
25-TUE	8:05	12:19	12:23	5:16	5mins	7hrs 55mins
26-WED	7:55	12:28	12:32	5:22		8hrs
27-THU	7:49	12:04	12:38	5:13		8hrs
28-FRI	8:20	12:13	12:20	5:12	20mins	7hrs 40mins
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
GINA A. DELIMA

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ  
Department Head  
Institute for Strategic Research & Development Studies