

**OBLIGATION REQUEST AND STATUS****VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

No: MOOE 02-101101-2022

Date:

Fund:

Payee	Michael Managbanag
Office	Motor Pool/PPO
Address	

Responsibility Center	Particulars	MFO/PAP	UACS Code/Expenditures	Amount
	Payment of Per Diem...		5020101000	900.00
<b>TOTAL</b>				<b>900.00</b>

A Certified Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

B Certified: Allotment available and obligated for the purpose/ adjustment necessary as indicated above

Signature

Printed Name

**ALLEN GLENNIE P. LAMBERT**

Position

Executive Secretary

Date

Signature

Printed Name

**ALICIA M. FLORES**

Position

Head, Budget Office

Budget Unit/Authorized Representative

Date

C

**STATUS OF OBLIGATION**

Reference			Amount			
Date	Particulars	ORS/JEV/RC/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation	MOOE 02-101101-2022	900.00		900.00	
<b>TOTALS</b>						

**TOTAL 900.00**

I CERTIFY that (1) I have received the foregoing itinerary (2) the travel is necessary to the service, the period cover is reasonable and (3) the expenses claimed are proper.

Prepared by: (Official, Employee)

MICHAEL MANAGBANAG

Approved by: (Head of Agency)

MARLON G. BURLAS

Supervisor

EDGARDO E. TULIN

President