



ACCOMPLISHMENT REPORT March 01- 31, 2022

1. Processed and Complied CAR-22-037 (Late Submission of Grades) and CAR-22-096 (Late Submission of OPCR Accomplishments and OPCR Targets)
2. Evaluated Virtual Classrooms (FM-IMD-10 Form_v1 11-19-2021)
 - a. Approved:

▪ CSci 135	▪ ESci 114
▪ ES 131	▪ Mete 136
▪ ESci 112t	▪ Mete 149
 - b. Need Revisions

▪ Mete 134	▪ Mete 141
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3. Updated DMet Google Drive in preparation to ISO Audit and Accreditation of the program.
4. Attendance, presentation and participation to different meetings/webinars/ trainings:
 - a. Webinar on Gender-Fair Education with Dr. Zenaida Reyes (March 8)
 - b. CET Special Meeting (March 9)
 - c. ISO 2nd Surveillance Audit Dry Run (March 10)
 - d. Office of the Vice President for Academic Affairs' Zoom Meeting (March 11)
 - e. ISO 2nd Surveillance Audit (March 15)
 - f. Ecosystem-Based CCADRR Webinar & Training (March 15)
 - g. CET Strategic Planning and RDE Agenda Setting Workshop 2022 (March 16-17)
 - h. Gender Analysis Webinar (March 18)
 - i. CET Student On-Boarding for the Limited F2F (March 18)
 - j. Climate Risk Assessment Webinar and Training (March 18)
 - k. Philippines Meteorological Society Convention (March 24-25)
 - l. VSUFA Special Assembly Meeting of all VSU System Faculty Employees (March 26)
 - m. Meeting at RERC Conference Room for Agri-Tourism Project of LGU Baybay (March 28)
 - n. CET Week (March 28 – April 1)
 - o. Trip to Hilapnitan - LGU Baybay Collaboration (March 31)
 - p. DMet Webinar - #WeatherWiser: A New Normal ver. 2 Webinar (March 31)
5. Communicated with the Registrar's Office regarding one of the BSMet student's grade issue during the 1st Semester, A.Y. 2021-2022.
6. Finalized faculty teaching load for the 2nd Semester, A.Y. 2021-2022.
7. Finalized the New DMet Committee Assignments.
8. Created communication letters re: DMet Memo Circular No. 4-5 s.2022.
9. Conduct Limited Face-to-Face Classes (LF2FC) BSMet-3 students' Mete 151 Class
10. Conducted students' consultation and student-related activities.
11. Other administrative functions not stated above.

Submitted by:

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Recommending Approval:

JANNET C. BENCURE

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Approved:

BEATRIZ S. BELONIAS

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