



December 14, 2021

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Maria Juliet C. Ceniza**  
Vice President for Research, Extension and Innovation

Dear Dr. Tulin:

This is to recommend the appointment of **Dr ARTURO E. PASA** as **Project Leader and Project Coordinator in R6** of the approved VSU research project/study **"Enhancing Livelihoods through Forest Landscape Restoration (ASEM/2016/103)** funded by **Australian Centre for International Agricultural Research (ACIAR) and Philippine Council for Agriculture, Aquatic, and Natural Resources Research and Development (PCAARRD)** with an honorarium of EIGHT THOUSAND EIGHT HUNDRED PESOS (Php 8,800.00) PER MONTH effective from January 1, 2022 to March 31, 2022 chargeable to **(101T 20201050 – 1.92)** unless sooner terminated due to lack of funds.

As a Project leader and Project Coordinator in R6, he is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Spearhead in the conduct of field research
2. Participate in data collection and analysis
3. Assist in making reports and carrying out project presentations; and
4. Perform other duties related to the study

In case of any changes in the title, methodology, project site, and /or budget the approval should first be sought from the University President upon recommendation by the concerned College Dean or Center Director and the Vice-President for Research and Extension.

Very truly yours,

**ANATOLIO N. POLINAR**  
Head, DFS