

DAILY TIME RECORD

GALGO, CHRISTOPHER R. JR.

(NAME)

For the month of
May 1 - 31, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON						CAL
3-TUE						Holiday
4-WED	7:38	12:04	12:45	5:03		8hrs
5-THU	7:47	12:28	12:53	5:09		8hrs
6-FRI						CAL
7-SAT						Off
8-SUN						Off
9-MON						Holiday
10-TUE						CAL
11-WED	7:49	12:07	12:50	5:10		8hrs
12-THU	6:57	12:08	1:10	4:31	39mins	7hrs 21mins
13-FRI	7:48	12:09	12:58	5:02		8hrs
14-SAT						Off
15-SUN						Off
16-MON	8:03	12:01		5:04	4hrs 3mins	3hrs 57mins
17-TUE	7:03	12:24	12:25	4:52	8mins	7hrs 52mins
18-WED	7:44	12:24	12:24	5:03		8hrs
19-THU	7:05	12:04	12:49	4:19	41mins	7hrs 19mins
20-FRI	8:49	12:03	12:52	5:03	49mins	7hrs 11mins
21-SAT						Off
22-SUN						Off
23-MON	7:23	12:28	12:28	5:02		8hrs
24-TUE	7:55	12:11	12:56	5:01		8hrs
25-WED	8:06	12:30	12:54	5:05	6mins	7hrs 54mins
26-THU	8:41	12:38	12:38	5:03	41mins	7hrs 19mins
27-FRI		SICK LEAVE				Absent
28-SAT						Off
29-SUN						Off
30-MON	8:14	12:23	12:56	5:05	14mins	7hrs 46mins
31-TUE	8:08	12:33	12:33	5:06	8mins	7hrs 52mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CHRISTOPHER R. GALGO JR.

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head
Institute of Strategic Research & Development Studies

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DAILY TIME RECORD

GISULGA, SALOMA B.

(NAME)

For the month of
May 1 - 31, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	On leave					Absent
3-TUE						Holiday
4-WED	On leave					Absent
5-THU	On leave					Absent
6-FRI	On leave					Absent
7-SAT						Off
8-SUN						Off
9-MON						Holiday
10-TUE	7:03	12:05	12:09	5:00		8hrs
11-WED	7:24	12:08	12:42	5:00		8hrs
12-THU	7:32	12:17	12:21	5:00		8hrs
13-FRI	7:10	12:21	12:23	5:00		8hrs
14-SAT						Off
15-SUN						Off
16-MON	7:33	12:46	12:47	5:00		8hrs
17-TUE	7:25	12:12	12:13	5:00		8hrs
18-WED	7:12	12:12	12:13	5:00		8hrs
19-THU	7:39	12:04	12:05	5:00		8hrs
20-FRI	7:32	12:03	12:06	5:00		8hrs
21-SAT						Off
22-SUN						Off
23-MON	7:17	12:36	12:36	5:00		8hrs
24-TUE						FL
25-WED	7:34	12:05	12:07	5:02		8hrs
26-THU	7:17	12:30	12:30	5:03		8hrs
27-FRI	7:33	12:13	12:14	5:00		8hrs
28-SAT						Off
29-SUN						Off
30-MON	7:16	12:00	12:22	5:00		8hrs
31-TUE	7:33	12:08	12:09	5:00		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

SALOMA B. GISULGA

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head
Barangay Integrated Development Approach for Nutrition Improvement

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