

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 053 653 7108; Local 1002

Job(s) to be Accomplished per Employee

Email: ovpaf@vsu.edu.ph
Website: www.vsu.edu.ph

June 6, 2023 Date

REQUEST TO RENDER OVERTIME

The President

Name of Employee(s)

Thru: The Vice President for Administration and Finance

Date(s)

This is to request for overtime of the following personnel:

Zenaida T. Ecleo		
Christian Art L. Chua Mikhaela Anne Therese A. Bargamento	June 12, 2023	Changing of medium to the 3T3-L1 of preadipocyte cells.
Requested by: ZENAIDA T. ECLEO Name Research Assistant Position		without pay DANIEL LESLIE S. TAN
Advanced Research and Innovation Center Office Noted by:	VICE PI	resident for Administration and Finance
MA. THERESA P. LORETO Name Director Position Advanced Research and Innovation Center Office		