



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

July 12, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Through: Dr. Beatriz S. Belonias
Vice President for Academic Affairs and
Chair, Academic Personnel Board
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

Warm greetings!

The Department of Agronomy is requesting your good office four part-time instructors to help support the existing faculty in the instruction function of the department for this upcoming first semester SY: 2023-2024. Currently, our faculty, Ms. Ma. Gweneth M. Abit is still on study leave at Oklahoma State University, and Ms. Loreme S. Cagande is also slated to pursue her Ph.D. degree starting this 1st semester of SY: 2023-2024 at the UP, Los Baños, Laguna, as per approved Faculty Development Plan. However, the Ph. D. program in Agronomy is aligned to offer this coming first semester in which there was already an approved COPC for this year's implementation.

In this light, we may request your good office to allow us to hire four part-time instructors to solve the heavy teaching loads of our existing faculty.

Attached is the projected faculty workload of the Department of Agronomy for your perusal.

Very truly yours,

The DA Academic Personnel Committee:

BERTA C. RATILLA
Member, APC

NELLO D. GORNE
Member, APC

LUZ G. ASIO
Member, APC

DIONESIO M. BAÑOC
Head, DA and Chair, APC

Recommending Approval:

VICTOR B. ASIO
Dean, CAFS

BEATRIZ S. BELONIAS
VP for Academic Affairs and
Chair, APB

Approved:

EDGARDO E. TULIN
President

DEPARTMENT OF AGRONOMY
DASS Building, Visayas State University,
PQWV+97H Visca Baybay City, Leyte
Email: agronomy@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1013



Management
System
ISO 9001:2015
www.tuv.com
ID: 3105658748



PAGE 1 OF 1
FM-VSU-03
V2 05-09-2023
No. DA-C-23-186