



MINUTES of the OVPAF Monthly Meeting

October 6 and 14, 2021; 8:30 am

Virtual Meeting

Visca, Baybay City, Leyte

ATTENDANCE:

Present:

Dr. Daniel Leslie S. Tan	- VP for Administration & Finance
Ms. Louella C. Ampac	- Director, ODFM
Engr. Mario Lilio P. Valenzona	- Director, ODPP
Dr. Elwin Jay V. Yu	- Chief Medical Officer, OC-USHER
Atty. Rysan C. Guinocor	- OIC Director, ODAS
Ms. Honey Sofia V. Colis	- OIC Director, ODHRM
Engr. Sean O. Villagonzalo	- Head, ICTMC
Dr. Julius V. Abela	- Head, OUDRRM
Ms. Maria Roberta S. Miraflor	- Recording Secretary

Agenda:

I. CALL TO ORDER

The meeting was called to order at 8:40 am with Dr. Daniel Leslie S. Tan, Chairperson, presiding.

II. APPROVAL OF CALENDAR OF BUSINESS

The following was presented by the Chairperson and was approved by the OVPAF Heads:

1. Opening Message of the VP
2. Presentation of Accomplishments, Plans/Proposals, and Problems/Issues Encountered by OVPAF Directors and Heads
3. ISO Matters
4. OVPAF Plans for 2021-22 Implementation:
 - i. Improvement/Enhancement of Administration Building
 - ii. Rationalization/Utilization of Administration Building Offices
 - iii. Repair of Damaged Portion of Pedestrian Lanes and Road Network
 - iv. Centennial Mall for Centennial Celebration
5. Announcements:
6. Other Matters
 - i. Setting of parameters on the prioritization on the grant of monetization for CY 2021
 - ii. Appointment of Risk Manager under OVPAF as per OP Memo Circular No. 107, s. 2021
 - iii. Discussion and updates on OP Memo re: Enhance alternative work arrangement