

DAILY TIME RECORDGENOTIVA, ANGELIE E.

Name

For the month of November 1-30, 2021

Official hours for arrival
and departure

Regular days _____

Saturdays _____

D A Y	A.M.		P.M.		UNDERTIME	
	Arrival	Depart- ure	Arrival	Depart- ure	Hrs.	Min.
1	HOLIDAY					
2	7:31	12:00	1:00	5:00		
3	7:00	12:00	1:00	5:00		
4	7:00	12:00	1:00	5:00		
5	7:55	12:00	1:00	5:00		
6	SATURDAY					
7	SUNDAY					
8	HOLIDAY					
9	7:26	12:00	1:00	5:00		
10	WORK FROM HOME					
11	7:00	12:00	1:00	5:00		
12	7:51	12:00	1:00	5:00		
13	SATURDAY					
14	SUNDAY					
15	7:30	12:00	1:00	5:00		
16	7:35	12:00	1:00	5:00		
17	7:56	12:00	1:00	5:00		
18	8:00	12:00	1:00	5:00		
19	WORK FROM HOME					
20	SATURDAY					
21	SUNDAY					
22	9:10	12:00	1:00	5:00		
23	7:55	12:00	1:00	5:00		
24	7:58	12:00	1:00	5:00		
25	7:38	12:00	1:00	5:00		
26	8:00	12:00	1:00	5:00		
27	SATURDAY					
28	SUNDAY					
29	WORK FROM HOME					
30	HOLIDAY					

TOTAL

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

Genotiva
Verified to the prescribed office
hours

JETT C. QUEBEC

In-Charge