



July 25, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**  
Vice President-Academic Affairs  
VSU, Visca, City of Baybay

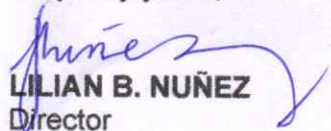
**Dear Dr. Tulin:**

I would like to designate, **Ms. Gina A. Delima** as officer-in-charge of the Institute for Strategic Research and Development Studies (ISRDS) on August 1-5, 2022. I will be on official travel on the said dates to Cebu in relation to my research project on "Agribusiness-led inclusive chain development for small-holder farming systems in the Phils. (IVC Philippines)".

As OIC, she is authorized to fully discharge the duties and responsibilities of the ISRDS director on the above- mentioned dates.

Thank you and regards.

Very truly yours,

  
**LILIAN B. NUÑEZ**  
Director

CONFORME:

**GINA A. DELIMA**  
Instructor II

Recommending Approval:

**MOISES NEIL V. SERIÑO**  
Dean, CME

**BEATRIZ S. BELONIAS**  
Vice President-Academic Affairs

APPROVED:

**EDGARDO E. TULIN**  
President