

## Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

## **APPLICATION FOR LEAVE**

OFFICE/DEPARTMENT 2. NAME :	(Last)	ments, as	First)	(Middle)
Dept.of Business and Management	AND	RINO	MARLON	TERAYTAY
DATE OF FILING January 3, 2022 4. POSIT	IONInstruc	tor I	5. SALAR	Y assessment to slob
6. DE	TAILS OF A	PPLICATION	Assess and exercises	Saladaro na
A TYPE OF LEAVE TO BE AVAILED OF	rinde lockies locked lockies telepres tell	6.B DETAILS OF	LEAVE	aveel began Tiga
Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)		In case of Vacation/Special Privilege Leave:		
Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)		Within the Philippines		
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)		Abroad (Specify)		
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)		In case of Sick Leave:		
Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)		In Hospital (Specify Illness)		
Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing	Out Patient (Specify Illness)			
Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	g L.O. 140. 232)	Out Fatient	(Specify fillness)	o leokkad a Ko paloed recesa un eleatora
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)		In case of Spec	rial Leave Reposits to	r Mamon:
10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)	In case of Special Leave Benefits for Women:  (Specify Illness)			
Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing	1F O No 292)	(Opcory liness	mas I winter 1 to earlier	all is aminimum and sing
Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25		In case of Stud	v l eave:	DUSTAN B. (p.a. co.
Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as	Completion of Master's Degree			
Adoption Leave (R.A. No. 8552)		BAR/Board Examination Review		
evalu č ot ne – avad tvitinsla i v nameral i si		Other purpose:		
Others:		Monetization of Leave Credits		
Monetization Leave		Terminal Leave		
C NUMBER OF WORKING DAYS APPLIED FOR	ing on their officers	No tensors	and made and micked about	ed Batta haverle, so se
10 days		6.D COMMUTATION		
INCLUSIVE DATES		Not Request	ed	
refu jest verfinsking rhaf ting plang gil residence na oprinsyd. In the day alem (1 Juvinnity Jena by fint perges gover ment appendy and da either procise na may be n <del>edinskry</del>		Requested	Mw	
		3	(Signature of Applic	ant)
7. DETAILS C	OF ACTION	ON APPLICATION		oneon or reward to
A CERTIFICATION OF LEAVE CREDITS	kara of the egency s	7.B RECOMMEND		
As of svedilland		For approval		
Vacation Leave Sick Leave		For disapproval due to		
Total Earned		Standay.	s est areat personal (1981)	and nestaleri segne
Less this application Balance	discisor and disci	y a mon pauling	1	
Indian Process of Authority visuals the ma	tabod to be grace	O <u> humanita</u> O oo heed oo	NCEL ITAL DATE	ADEDO
REGINA BIBERA, Am. Officer II		ANGELITA L. PARADERO Head, DBM		
(Authorized Officer)		(Authorized Officer)		
C APPROVED FOR:		7.D DISAPPROVE	ED DUE TO:	
days with pay		5.6/11 110/2	DOL TO.	
days without pay				
others (Specify)				
EDO	GARDO E. TU	JLIN		
	President			
(A	uthorized Offi	cial)		