

DAILY TIME RECORD

JOB ORDER

Name: Bethlehem B. Catorce
 Position: Administrative Aide
 For the Period: April 1-30, 2022

Date	Morning		Signature	Afternoon		Signature
	In	Out		In	Out	
1	08:00	12:00		01:00	05:00	
2	SATURDAY					
3	SUNDAY					
4	08:00	12:00		01:00	05:00	
5	08:00	12:00		01:00	05:00	
6	08:00	12:00		01:00	05:00	
7	08:00	12:00		01:00	05:00	
8	08:00	12:00		01:00	05:00	
9	SATURDAY					
10	SUNDAY					
11	"EO 138 of Baybay City"					
12	"work suspension"					
13	"work suspension"					
14	HOLIDAY					
15	HOLIDAY					
16	SATURDAY					
17	SUNDAY					
18	08:00	12:00		01:00	05:00	
19	08:00	12:00		01:00	05:00	
20	08:00	12:00		01:00	05:00	
21	08:00	12:00		01:00	05:00	
22	08:00	12:00		01:00	05:00	
23	08:00	12:00		01:00	05:00	
24	08:00	12:00		01:00	05:00	
25	08:00	12:00		01:00	05:00	
26	08:00	12:00		01:00	05:00	
27	08:00	12:00		01:00	05:00	
28	08:00	12:00		01:00	05:00	
29	08:00	12:00		01:00	05:00	
30	SATURDAY					
TOTAL	19 Days					

Certified Correct:


CHARIS B. LIMBO
 Immediate Superior