



February 22, 2023

**Engr. Mario Lilio P. Valenzona**  
Head, General Services Division  
Visayas State University  
Baybay City, Leyte

**Thru: Engr. Marlon G. Bulas**  
Power and Electrical Services Office  
Visayas State University  
Baybay City, Leyte

**Dear Engr. Valenzona:**


Warm greetings!

This has reference to the department's experimental area across Calbigaa creek wherein our students (graduate and undergraduate) are conducting their field experiments. They experienced stealing of the produce of their experimental plants to a significant level during night time. Although, students are willing to guard their experiment at night but they are afraid because the area is isolated and very dark.

In this regard, I request your good office to install flood lights traversing the area. If materialized, students would be confident in guarding their experiments and may deter/minimize stealing incidence in the area.

I would appreciate your favorable action on this request. Thank you very much for your continued support.

Very truly yours,

  
**RUTH O. ESCASINAS**  
Head, DA

Recommending Approval:

**VICTOR B. ASIO**  
Dean, CAFS

Approved:

**ENGR. MARIO LILIO P. VALENZONA**  
Head, General Services Division



February 22, 2023

**Engr. Mario Lilio P. Valenzona**  
Head, General Services Division  
Visayas State University  
Baybay City, Leyte

**Thru: Engr. Marlon G. Burlas**  
Site Development and Maintenance Unit (SDMU)  
Visayas State University  
Baybay City, Leyte

**Dear Engr. Valenzona:**

Warm greetings!

This refers to the Calbigaa creek section along the Department of Agronomy's instruction, research, and production areas. Due to typhoon Agaton last April 2022 and continuous rain, waterways are already on the sides of the creek because sediments pile up in the middle of the stream. The Department of Agronomy feared that if not checked, the bank of the creek would continuously be eroded, thus, significantly affecting our area.

In this regard, I request your good office's intervention to solve the problem.

I would appreciate your favorable action on this request. Thank you very much for your continued support.

Very truly yours,

  
**RUTH O. ESCASINAS**  
Head, DA

Recommending Approval:

**VICTOR B. ASIO**  
Dean, CAFS

Approved:

**ENGR. MARIO LILIO P. VALENZONA**  
Head, General Services Division