



January 21, 2021

NICK FREDDY R. BELLO

OIC-Head, Accounting Office

Visayas State University

Baybay City, Leyte

Thru: **ELIZABETH D. PASA**

JO, In-charge

Accounting Office

Dear **Sir/Madam**:

We respectfully submit herewith the following "Income Payee's Sworn Declaration of Gross Receipts/Sales" for the current year of 2021 JOB ORDER workers of our (*Department of Food Science and Technology*).

No.	TAX IDENTIFICATION NUMBER	NAME (LN, FN, MN)	REMARKS (Indicate file attached if 1901/1902/1905/COR)
1.	278-673-655-0000	BASLAN, ARJOHN SEROT	2 copies of 1901 (1 original & 1 photocopied for accounting) 6 copies of Annex B-2 (1 original copy and 5 photocopied)
2.	472-855-139-0000	MELGAZO, MARDEE BACALSO	2 copies of 1901 (1 original & 1 photocopied for accounting) 1 copy receipt thru Gcash 6 copies of Annex B-2 (1 original copy and 5 photocopied)
3.	717-786-204-0000	NOBLEZA, KARLO ROMERO	2 copies of 1901 (1 original & 1 photocopied for accounting) 1 copy receipt thru PNB 6 copies of Annex B-2 (1 original copy and 5 photocopied)

Please acknowledge receipt hereof.

Very truly yours,

LORINA A. GALVEZ

Department Head

Department of Food Science and Technology