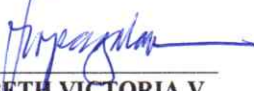


**DAILY TIME RECORD**  
**PAGALAN, LILIBETH VICTORIA, V.**  
 (NAME)


For the month of  
**January 1-31, 2022**  
 Official hours for arrival and departure  
 8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						OFF
2-SUN						OFF
3-MON	8:00	12:00	1:00	5:58		
4-TUE	8:00	12:00	1:00	6:25		
5-WED	7:50	12:00	1:00	8:30		
6-THU	8:00	12:00	1:00	6:00		
7-FRI	8:00	12:00	1:00	6:10		
8-SAT						OFF
9-SUN						OFF
10-MON	8:00	12:00	1:00	5:05		
11-TUE	7:50	12:00	1:00	10:10		
12-WED	7:50	12:00	1:00	7:30		
13-THU	8:00	12:00	1:00	5:00		
14-FRI	8:00	12:00	1:00	9:02		
15-SAT						OFF
16-SUN						OFF
17-MON	8:00	12:00	1:00	9:32		
18-TUE	8:00	12:00	1:00	9:18		
19-WED	7:56	12:00	1:00	9:45		
20-THU	8:00	12:00	1:00	9:56		
21-FRI	8:00	12:00	1:00	9:56		
22-SAT						OFF
23-SUN						OFF
24-MON						ON OFFICIAL TRAVEL
25-TUE						
26-WED						
27-THU						Leave
28-FRI						Leave
29-SAT						OFF
30-SUN						OFF
31-MON						WFH

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office

  
**LILIBETH VICTORIA V.**  
**PAGALAN**

VERIFIED as to prescribed office hours


  
**DHENBER C. LUSANTA**  
 Department Head  
 Farm Resource Management Institute

**DAILY TIME RECORD**  
**PAGALAN, LILIBETH VICTORIA, V.**  
 (NAME)


For the month of  
**January 1-31, 2022**  
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23-SUN						OFF
24-MON						ON OFFICIAL TRAVEL
25-TUE						
26-WED						
27-THU						Leave
28-FRI						Leave
29-SAT						OFF
30-SUN						OFF
31-MON						WFH

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office

  
**LILIBETH VICTORIA V.**  
**PAGALAN**

VERIFIED as to prescribed office hours

  
**DHENBER C. LUSANTA**  
 Department Head  
 Farm Resource Management Institute