



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR
**STRATEGIC RESEARCH
AND DEVELOPMENT
STUDIES**

23 September, 2024

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Santiago T. Peña, Jr.
VP for REI

Dear Dr. Yepes:


This is to recommend the appointment of **Ms. Elia Maury C. Jadina, as Component Leader** of the project component entitled "Leadership and Governance" under the extension project entitled "**Leadership for Resilient Local Government Units (LRLGU)**" without honorarium effective September 23, 2024 to December 31, 2024.

As Component Leader, Ms. Jadina is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Coordinate with the LGU partners and the National Resilience Council (NRC) for any project-related activities.
2. Deepen the project team's leadership and technical competencies in risk and resiliency.
3. Lead the capacity-building activities relevant to leadership and governance.
4. Provide capacity-building interventions for resilient LGUs.
5. Assist in equipping the partner LGU with skills and tools in building resilience.
6. Facilitate scientific and critical analysis of integrated climate and disaster risk assessment, data management, and DDR plans, systems, and structures as part of evidence-based risk governance.
7. Conduct coaching and mentoring of the partner LGUs resilience team.
8. Submit periodic (quarter, annual) project reports.
9. Present the project highlights during the Extension In-house Review.

Thank you and best regards.

Very truly yours,


MARIA AURORA T.W. TABADA
Project Leader



**INSTITUTE FOR STRATEGIC RESEARCH
AND DEVELOPMENT STUDIES**
Visayas State University, PQVV+WJC, Baybay City, Leyte
Email: isrds@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1049 & 1050



Management
System
ISO 9001:2015
www.tuv.com
ID: 8106052749



Page 1 of 2
FM-VSU-03
V3 06-06-2024
No. 2024-410