



June 24, 2022

Dr. Edgardo E. Tulin  
President  
Visayas State University

Thru: Dr. Beatriz S. Belonias  
Vice President for Academic Affairs and  
Chairman, Academic Personnel Board

Dear Sir:

This is to inform your good office that the following DoPAC Faculty will be on Teacher's Leave starting July 2, 2022.


1. BANDIBAS, KEVIN NICK S.
2. BANDIBAS, YHENA L.
3. JANSALIN, JACOB GLENN F.
4. ORACION, HELEN GRACE F.
5. RAMAL, ALLAN A.

Furthermore, they are also thesis advisers/SRC chairman/SRC member to BS Chemistry graduating students. However, the deadline for submission of all academic requirements for graduation to the Registrar's office will still be on July 15, 2022. Most of the thesis manuscripts of BS Chemistry graduating students are not yet approved and still to be checked. In this connection, may I please request that they will be reporting to office and given service credit for their services to be rendered from July 2 -15, 2022.

Attached is the list of their respective thesis advisees, and their being the SRC chairman/SRC member.

May this request merit your prompt attention. Thank you.

Very truly yours,

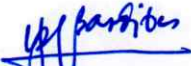
  
ELIZABETH S. QUEVEDO  
Head, DoPAC

Conforme:

  
KEVIN NICK S. BANDIBAS

  
JACOB GLENN F. JANSALIN

  
HELEN GRACE F. ORACION

  
YHENA L. BANDIBAS

  
ALLAN A. RAMAL



**Recommending Approval:**

**MA. THERESA P. LORETO**  
Dean, CAS

**BEATRIZ S. BELONIAS**  
VP for Academic Affairs

**Approved:**

**EDGARDO E. TULIN**  
President