

DAILY TIME RECORD

LINA, SUZETTE B.
(NAME)

For the month of
April 1 - 30, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	8:12	12:10	1:08	5:00		
2-SAT					Off	
3-SUN					Off	
4-MON	8:07	12:11	1:10	5:07		
5-TUE	8:02	12:00	1:02	5:30		
6-WED	8:08	12:09	1:05	5:12		
7-THU	8:06	12:05	1:00	6:05		
8-FRI	8:02	12:00	1:05	5:13		
9-SAT					Off	
10-SUN					Off	
11-MON					SUSPENDED 8:00 am 5:00 pm	
12-TUE					SUSPENDED 8:00 am 5:00 pm	
13-WED					SUSPENDED 8:00 am 5:00 pm	
14-THU					Holiday	
15-FRI					Holiday	
16-SAT					Off	
17-SUN					Off	
18-MON	8:06	12:09	1:09	5:18		
19-TUE	8:15	12:00	1:06	5:05		
20-WED	8:11	12:05	1:00	5:00		
21-THU	8:10	12:05	1:00	6:05		
22-FRI	8:00	11:59	1:05	5:03		
23-SAT					Off	
24-SUN					Off	
25-MON	8:06	12:05	1:00	5:05		
26-TUE	8:00	11:58	1:11	5:13		
27-WED	8:13	12:15	1:08	5:05		
28-THU	8:00	11:59	1:05	6:03		
29-FRI	8:10	12:00	1:10	5:23		
30-SAT					Off	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

SUZETTE B. LINA

VERIFIED as to prescribed office hours

VICTOR B. ASIO

College Dean
Agricultural & Food Science

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