

## Republic of the Philippines

VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte Stamp of Date of Receipt

## APPLICATION FOR LEAVE

. OFFICE/DEPT./DIVISION	Name (Last)	off at .h	(First)	(Middle)
DBM	Andrino	leatheir Evingus	Marlon	Teraytay
DATE OF FILING	4. POSITION	1631.01		5. SALARY (Monthly)
05/26/2022	valor of light notes that	Instructor I		
esting off an dole strongs feet by vi-	6. D	ETAILS OF A	PPLICATION	year in case the windeled leave has been convened
a TYPE OF LEAVE TO BE AVAILED OF:			6.b DETAILS OF	LEAVE:
□ Adoption □ Mandatory/Force □ Maternity □ Maternity - 7 days Transferable to father/alternate caregiver □ Maternity - additional 15 days for single mother □ Monetization □ Parental (Solo Parent) □ Paternity □ Rehabilitation (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292) □ Sabbatical □ Sick □ Special Emergency (Calamity) □ Special Leave Benefits for women □ Special Leave Privilege □ Study □ VAWC (RA No. 9262 / CSC MC No. 15, s. 2005) □ Vacation  Others:			In case of vacation/Special Privilege leave:  □ Within the Philippines: □ Abroad (Pls. Specify):  In case of Sick leave: □ In Hospital (Pls. Specify): □ Out Patient (Pls. Specify):  In case of Special Leave Benefits for Women: (Specify Illness)  In case of Study leave: □ Completion of Master's Degree □ BAR/Board Examination Review  Other purpose: □ Monetization of Leave Credits □ Terminal Leave	
6.c NUMBER OF WORKING DAYS APPLIED FOR  1 day Inclusive Dates  04/29/2022 - 04/29/2022			6.d COMMUTA  ☐ Requested	Section 19 to 19 and 19
el combine de chela edidadi notto (2)	7 DETAI	I C OF ACTIO	N ON APPLICAT	
7.a CERTIFICATION OF LEAV AS of: May 2022	The second secon		7.b RECOMME	
d by the court years of the neutron court of the	Vacation Leave	Sick Leave	☐ For Appro	wal resulting a factor of the many that was a second to the second to th
Total Earned	per patrota yonaga edif lo-	1001	☐ For Disan	proval due to:
Less this Application	Forest Lands	14 Tar		_
Balance	3			egals 91 - avasi SHI
REGINA C. BIBERA Office of the Head of Payroll and Leave Benefits			s the westen	BERT C. PEÑALOSA
			Depar	tment of Business and Management
7.c APPROVED FOR: day(s) with pay day(s) without pay Others (Specify):			7.d DISAPPRO	VED due to:
hour closes the feet was written	ocuriado e el listra pued	EDGARDO (Printed Name a	and Signature)	icave of absence for terry (30) caldeday differ or more intabilities (pursuant to CSC Memoratetum Chrestay We