

MEDICAL CERTIFICATE
(For Employment)

INSTRUCTIONS

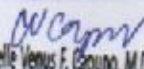
- a. This medical certificate should be accomplished by a licensed government physician.
b. Attach this certificate to original appointment, transfer and reemployment.
c. The results of the following pre-employment medical/physical/psychological must be attached to this form:

- ☒ Blood Test
☒ Urinalysis
☒ Chest X-Ray
☒ Drug Test
☐ Psychological Test
☐ Neuro-Psychiatric Examination (if applicable)

FOR THE PROPOSED APPOINTEE

NAME (Last Name, First Name, Name Extension (if any) and Middle Name) POBADORA, JUDAH LUZARES			AGENCY / ADDRESS VISAYAS STATE UNIVERSITY VISCA, BAYBAY CITY, LEYTE
ADDRESS LIBJO, MERIDA, LEYTE			
AGE 23	SEX MALE	CIVIL STATUS SINGLE	PROPOSED POSITION PART-TIME INSTRUCTOR

FOR THE LICENSED GOVERNMENT PHYSICIAN

<i>I hereby certify that I have reviewed and evaluated the attached examination results, personally examined the above named individual and found him/her to be physically and medically <input checked="" type="checkbox"/> FIT / <input type="checkbox"/> UNFIT for employment.</i>			
SIGNATURE over PRINTED NAME OF LICENSED GOVERNMENT PHYSICIAN:  Christelle Venus F. Capuno, M.D. Lic. No. 0156882		OTHER INFORMATION ABOUT THE PROPOSED APPOINTEE	
AGENCY/Affiliation of Licensed Government Physician:			
LICENSE NO.	HEIGHT (m) Bare Foot 1.66	WEIGHT (kg) Striped 57	BLOOD TYPE B+
OFFICIAL DESIGNATION	DATE EXAMINED 5 October 2022		



CONTRACT FOR TEACHING SERVICES
(Job Order Status)

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The **VISAYAS STATE UNIVERSITY (VSU)**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9473, with principal office at Baybay City, Leyte, duly represented by its President, **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**;

-and-

JUDAH POBADORA of legal age, male, Filipino and residing at Brgy. Libjo, Merida, Leyte, hereinafter referred to as the **SECOND PARTY**;

WITNESSETH:

WHEREAS, the **FIRST PARTY** is in need of one with the desired expertise who will teach subjects Chem 120; Chem 120.1; EScI 11b; ScTs 11c at the Department of Pure and Applied Chemistry, VSU, Baybay, Leyte during the 1st Semester, SY 2022-2023 at P156.00 per hour for BS degree/ P207.70 per hour for MS degree/ P308.44 per hour for PhD degree of actual teaching service, the total amount received for one month should not exceed the monthly salary of an equivalent regular position of Instructor I, plus preparation pay per subject of not more than four (4) different courses/subjects for lecture and laboratory;

WHEREAS, the **SECOND PARTY** possesses the needed expertise to undertake the aforementioned job and is willing to be paid on a per hour basis;

Now, THEREFORE, premises considered, the parties hereto have hereby agreed as they have agreed under the terms and conditions, as follows:

THAT the **SECOND PARTY** hereby undertakes the aforementioned job under the direct supervision of the **FIRST PARTY** or duly authorized representative, particularly to perform the teaching services of the courses assigned to her/him during the 1st Semester SY 2022-2023 but not limited to the following:

1. Conduct classes as scheduled.
2. Introduce various strategies to enhance the learnings of his/her students.
3. Apply/conduct applicable modes of assessment of the learnings gained by his/her students from his/her classes i.e. examination (mid/final/long hours/quizzes), maintain class records, correct and return these assessment/test papers to students.
4. Perform other tasks assigned by the Department Head and the College Dean to facilitate the effective delivery of teaching functions.
5. Attend to student queries even outside class schedule.
6. Submit grades and turn over class records to the Department Head or to a designated faculty member two weeks after the final examination. In case of INC grades, thoroughly orient the faculty accepting the academic responsibility as to when and how the students can complete their grades.
7. Pass clearance after the end of the contract.

THAT the hourly pay remunerated to the **SECOND PARTY** covers the above-mentioned

1. The total number of hours to be paid per semester shall not exceed the maximum contact hours of
 - a. her/his teaching load for the 1st semester of SY 2022-2023 plus the number of hours spent in participating in the Faculty Onboarding on September 5-8, 2022 and Orientation of Newly-Hired Faculty on September 8-9, 2022, as certified by the University Registrar and Director of Instruction and Evaluation, respectively. Proof of attendance to the above activities shall be attached.
 - b. Monthly payment shall be supported with the Daily Time Record (DTR) and accomplishment report of the performance by the SECOND PARTY certified by the Department Head of all the mandated teaching jobs. This applies to both conduct of face-to-face and on-line classes.
 - c. Last month's salary shall likewise be supported with a certification from the Department Head that the SECOND PARTY complied with his/her teaching functions in the preceding paragraph, sub. par. 6 to 7 re: submission of grades, class records and clearance to the Department Head.
 - d. Preparation pay to be released at the last month of the semester. The computation for the preparation pay will be as follows:

For lecture subjects:

Preparation pay = number of class preparations x .33 x rate per subject/semester

For laboratory subjects:

Preparation pay = number of class preparations x .11 x rate per subject/semester

THAT the SECOND PARTY is required to attend/participate orientation and various webinars and teaching activities conducted/spearheaded by the university to improve their teaching competencies.

THAT in the event the SECOND PARTY pre-terminates this contract without reasonable cause he shall be made to pay a penalty of Fifty Thousand Pesos (P50,000.00) without prejudice to filing a case against him for breach of contract.


THAT the SECOND PARTY is required to turn-over all class records, data, learning materials, equipment, and other things that come into his/her possession because of his/her job, and preserve the confidentiality of any information regarding the University, faculty, staff, and students. Any disclosure and divulgement of confidential information (including personal information kept on computer or other media, research, technologies and manuals) made unlawfully outside the proper course of duty will be grounds for dismissal without prejudice to filing of appropriate case in Court. The confidentiality clause will still apply even if the SECOND PARTY is no longer connected with VSU unless the University gives its express consent.


THAT the SECOND PARTY should also adhere to existing rules and regulations of the University.

THAT this agreement will not in any manner result to any employer-employee relationship between the parties.

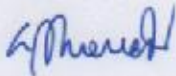
IN WITNESS WHEREOF, we have hereunto affixed our signatures this ____ day of _____, 202_, at Baybay City, Leyte, Philippines

By:


EDGARDO E. TULIN
University President
(First Party)


JUDAH L. POBADORA
(Second Party)

Signed in the presence of:



ELIZABETH S. QUEVEDO
Dept. Head

ALICIA M. FLORES
Head, Budget Office

HONEY SOFIA V. COLIS
OIC Director, ODHRM

PROVINCE OF LEYTE)
REPUBLIC OF THE PHILIPPINES) S.S.
MUNICIPALITY OF BAYBAY)

BEFORE ME, this _____ day of _____, personally appeared Dr. Edgardo E. Tulin with valid w/ valid ID No. V0000522 and Judah L. Pobadora with valid ID # 12-1306815990 known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of three (3) pages including this acknowledgment has been signed by the parties and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series of _____



JUDAH LUZARES POBADORA

September 11, 2022

ELIZABETH S. QUEVEDO, PhD, RCh

Associate Professor

Department Head, Department of Pure and Applied Chemistry

College of Arts and Sciences

Visayas State University

Baybay City, Leyte 6521-A

Dear Dr. Quevedo,

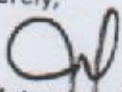
It is with pleasure writing to your good office with regards to your recent hiring of chemistry part-time instructors. I graduated Bachelor of Science in Chemistry from the Visayas State University – Baybay this year. My interests revolve around chemistry laboratory work, data presentation, and data interpretation all of which I am sufficiently adept and experienced. I was informed of the department's job vacancies, and fortunately one of the positions that I can qualify for.

In my high school and undergraduate years, I had constant involvement in scholarly and extra-curricular activities including research congresses and leadership training. I have worked before as a part-time assistant secretary of the barangay hall of our locality and was assigned to encoding, printing, and communication of official documents of the said office. I have also dealt with locals which included students, parents, and the like on a daily basis during the mentioned work.

Visayas State University is one of the prominent universities for chemistry studies. It is envisioned as being globally recognized in academic excellence with a high level of competence and integrity anchored on service and research. To be able to work in this kind of institution would absolutely allow me to grow as a researcher and a future educator.

With all that said I am very much looking forward to being interviewed for the position. My contact information can be found below and thank you for making it this far in this letter's length.

Sincerely,



Judah Luzares Pobadora

+639390295275

Libjo, Merida, Leyte

judahpobadora@gmail.com



JUDAH POBADORA

BS in Chemistry

PROFILE

Furnished with skills honed at an esteemed university. Focused, detail-oriented, and dedicated individual willing to utilize skills in conducting laboratory analysis over long periods of time while maintaining laboratory records and data systematically.

MOBILE NO.

+639390295275

EMAIL

judahpobadora@gmail.com

ADDRESS

Merida, Leyte 6540

EDUCATION

August 2022

Bachelor of Science in Chemistry

Visayas State University
Baybay City, Leyte

Graduated *Cum Laude*

Thesis Title: "Biological and Physicochemical Properties of the Coastal Water in Matlang Bay, Isabel, Leyte"

April 2018

Science, Technology, Engineering, and Mathematics

Ormoc City Senior High School
Ormoc City, Leyte

Graduated *With High Honors*

INTERESTS

Organic Chemistry

Inorganic Chemistry

Analytical Chemistry

Laboratory Learning

KEY SKILLS



Teamwork



Adaptability



Microsoft
Office



Time
Management

CERTIFICATES

Certificate of Completion in
Liquid Chromatography-Mass
Spectrometry (LC-MS)
Systems: Principles and
Applications (May 2021)
*Conducted by SHIMADZU
Philippines Corporation*

Certificate of Completion in LC-
MS Systems: Principles and
Applications (May 2021)
*Conducted by SHIMADZU
Philippines Corporation*

AWARDS AND ACHIEVEMENTS

Department of Science and
Technology, Science Education
Institute (DOST-SEI) RA 7687
Award Scholar
2018-2022



MEMBER'S DATA FORM (MDF)

FOR Pag-IBIG Fund USE ONLY

Pag-IBIG MID NUMBER

121306815990

REGISTRATION TRACKING NUMBER

922248787655

OCCUPATIONAL STATUS		UNEMPLOYED/NOT YET EMPLOYED			
MEMBERSHIP CATEGORY					
PERSONAL DETAILS					
NAME	LAST NAME	FIRST NAME	NAME EXTENSION	MIDDLE NAME	NO MIDDLE NAME <input type="checkbox"/>
MEMBER	POBADORA	JUDAH		LUZARES	<input type="checkbox"/>
FATHER	POBADORA	NAPOLEON		ARRON	<input type="checkbox"/>
MOTHER (Maiden Name)	LUZARES	ARACELI		AMABAO	<input type="checkbox"/>
SPOUSE (If Married)					<input type="checkbox"/>
MEMBER'S NAME AS APPEARING IN THE BIRTH CERTIFICATE	POBADORA	JUDAH		LUZARES	<input type="checkbox"/>
DATE OF BIRTH		MARITAL STATUS		TAXPAYER IDENTIFICATION NUMBER (TIN)	
06/26/1999		Single/Unmarried		776472263	
PLACE OF BIRTH		CITIZENSHIP		SSS NUMBER	
ORMOG CITY, LEYTE		FILIPINO		GSIS NUMBER	
SEX	HEIGHT (cm)	WEIGHT (kg)	PROMINENT DISTINGUISHING FACIAL FEATURES		EMPLOYEE NUMBER
MALE	186.00	57.60			For AFP/PNP Employee: Serial/Badge No.
COMMON REFERENCE NUMBER (CRN)		FREQUENCY OF MEMBERSHIP SAVINGS (MS) PAYMENT		For DepEd Employee: Division Code-Station Code	

ADDRESS AND CONTACT DETAILS					
PERMANENT HOME ADDRESS				COUNTRY + AREA CODE + TELEPHONE NUMBER	
Unit/Room No., Floor		Building Name		Home	
Lot No., Block No., Phase No.		House No., Street Name		Cell Phone	
Subdivision		Barangay		Business (Direct Line)	
Municipality/City		Province/State/Country		Business (Trunk Line)	
MERIDA		LEYTE, PHILIPPINES		Email Address	
ZIP Code				judahpoabadora@gmail.com	
5540					
PRESENT HOME ADDRESS					
Unit/Room No., Floor		Building Name		Phase No.	
House No.		Street Name		Barangay	
		Subdivision		LIBJO	
Municipality/City		Province/State/Country		ZIP Code	
MERIDA		LEYTE, PHILIPPINES		6540	
PREFERRED MAILING ADDRESS					
PERMANENT HOME ADDRESS					

THIS FORM MAY BE REPRODUCED. NOT FOR SALE.



REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation



PhilHealth



13-250702137-2

POBADORA, JUDAH LUZARES

JUNE 28, 1990 - MALE
LIBJO MERIDA, LEYTE - 6940

OK



CERTIFICATION

The person whose name and signature appear on this card is a beneficiary of the National Health Insurance Program. He/She, including his/her qualified dependents, are entitled to the benefits and privileges of the Program by virtue of Republic Act No. 7875, as amended.

ATTY. DANTE A. GIERRAN, CPA
President and Chief Executive Officer (CEO)

Visayas State University

MAIN CAMPUS

Alabuhay!

Greetings!

Ipinabatid sa lahat na ang *Dupon ng mga Rehente at sa rekomendasyon ng*
Be it known to all that the Board of Regents and upon the recommendation of
Akademikong Konseho ng Unibersidad ay nagganap kay
the University Academic Council has conferred upon

Judah L. Hobadora

Cum Laude

ng titulong
the degree of

Bachelor of Science in Chemistry

kalakip ang mga karapatan at pribilehiyong kaugnay nito.
with all the rights and privileges appertaining thereto.

Nilang pagpapaturang, nakatalak dito ang saging ng Unibersidad

In testimony whereof, the seal of the University

at ang mga lagda ng Pangulo at ng Kalihim ng Unibersidad.
and the signatures of the President and the Secretary of the University are affixed hereunto.

Spinasabales sa 1994, Visca, Lungsod ng Baybay, Leyte, Pilipinas ngayong ikalabindalawang araw

Given at VSU, Visca, City of Baybay, Leyte, Philippines this 12th day

ng Agosto sa taon ng ating Panginon, Dalawang Libo at Dalawampung Dalawa.
of August in the year of our Lord, Two Thousand and Twenty-two.



GUINALDO C. FERNANDEZ, JR.
Secretary of the University

Ague
EDGARDO E. TULIN
President of the VSU System

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. GS ID No.

(Do not fill up. Per CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	POBADORA		
FIRST NAME	JUDAH	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	LUZARES		
3. DATE OF BIRTH (mm/dd/yyyy)	6/20/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country
4. PLACE OF BIRTH	ORIMOC CITY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	PUROK 4 Street LIBJO Barangay MERIDA LEYTE City/Municipality Province
7. HEIGHT (m)	1.86	ZIP CODE	6540
8. WEIGHT (kg)	57.9		
9. BLOOD TYPE	B	18. PERMANENT ADDRESS	PUROK 4 Street LIBJO Barangay MERIDA LEYTE City/Municipality Province
10. GS ID NO.	N/A	ZIP CODE	6540
11. PAG-IBIG ID NO.	N/A	19. TELEPHONE NO.	N/A
12. PHILHEALTH NO.	13-250702137-2	20. MOBILE NO.	09390295275
13. SSS NO.	N/A	21. E-MAIL ADDRESS (if any)	judahpobadora@gmail.com
14. TIN NO.	775-472-283		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	POBADORA		
FIRST NAME	NAPOLEON	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	ARPON		
25. MOTHER'S MAREN NAME			
SURNAME	LUZARES		
FIRST NAME	ARACELI		
MIDDLE NAME	AMABAO		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MERIDA CENTRAL SCHOOL	ELEMENTARY EDUCATION	2006	2012	N/A	2012	WITH HONORS
SECONDARY	NEW ORIMOC CITY NATIONAL HIGH SCHOOL ORIMOC CITY SENIOR HIGH SCHOOL	JUNIOR HIGH SCHOOL HIGH SCHOOL SENIOR	2012	2018	N/A	2018	WITH HIGH HONORS
VOCATIONAL/	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	WISAYAS STATE UNIVERSITY	BS CHEMISTRY	2018	2022	N/A	2022	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)


SIGNATURE		DATE	9/11/2022
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[illegible]

V. WORK EXPERIENCE

[illegible]

SIGNATURE	<i>Ql.</i>	DATE	9/11/07
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed.</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p>															
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>															
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p>															
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p>															
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p>															
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>															
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>															
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.												
NAME	ADDRESS	TEL. NO.														
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>																
<p>Government Issued ID (e.g. passport, voter's card, PRC, driver's license, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: _____</p> <p>ID/License/Passport No.: _____</p> <p>Date/Place of Issuance: _____</p>	<p style="text-align: center;">  Signature (Sign inside the box) <u>9/11/2017</u> Date Accomplished </p>															
<p style="text-align: center;">SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>																

