

**DAILY TIME RECORD****BALDOS, ODELO B.**

(NAME)

For the month of

June 1 - 30, 2023

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU	7:44	12:00	12:13	5:01		8hrs
2-FRI	7:48	12:10	12:11	5:00		8hrs
3-SAT						Off
4-SUN						OB
5-MON						OB
6-TUE	7:59	12:14	12:15	5:22		8hrs
7-WED	7:56	12:00	12:12	5:02		8hrs
8-THU	7:52	12:11	12:12	6:26		8hrs
9-FRI	7:57	12:00	12:16	5:01		8hrs
10-SAT						Off
11-SUN						Off
12-MON						Holiday
13-TUE	7:38	12:02	12:23	8:43		8hrs
14-WED	7:55	12:02	12:10	5:08		8hrs
15-THU						OB
16-FRI	7:59	12:00	12:14	6:35		8hrs
17-SAT						Off
18-SUN						Off
19-MON	7:54	12:08	12:10	5:12		8hrs
20-TUE	8:00	12:00	12:03	6:42		8hrs
21-WED	7:58	12:02	12:23	6:10		8hrs
22-THU	7:47	12:01	12:04	5:00		8hrs
23-FRI						FL
24-SAT						Off
25-SUN						Off
26-MON						FL
27-TUE	7:56	12:00	12:17	5:17		8hrs
28-WED						Holiday
29-THU	7:56	12:03	12:19	5:39		8hrs
30-FRI	7:58	12:28	12:29	5:00		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


  
**ODELO B. BALDOS**

VERIFIED as to prescribed office hours


  
**JEROME O. ARRIBADO**

Department Head  
Ecological Farm & Resource Management Institute