



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR
**STRATEGIC RESEARCH
AND DEVELOPMENT
STUDIES**

September 3, 2025

DR. MOISES NEIL V. SERIÑO

Vice President for Administration and Finance
VSU, Visca, Baybay City, Leyte

Dear **Dr. Seriño**,

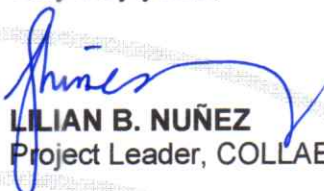
I earnestly request for the approval of the Project Procurement Management Plan (PPMP-2025-080525-1348) of our extension project, COLLABDev for Inopacan Development (EXT102CollabDev 2025). The total amount of PhP31,532.00 will be utilized for training activities and is chargeable against GF-MOOE.

I waited for our LGU partner's confirmation to conduct capacity building activities targeted for the year under a cost-sharing scheme. The delayed reply made me lose track of the PPMP submission deadline.

Your kind approval of this request is greatly appreciated.

Thanks and regards.

Very truly yours,


LILIAN B. NUÑEZ
Project Leader, COLLABDev

Approved:

MOISES NEIL V. SERIÑO

Vice President for Administration and Finance



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