



PERMIT TO GIVE EXAMINATION/HOLD CLASS OUTSIDE OF REGULAR CLASS SCHEDULE

Course Number: ESc115b Course Title: Chemistry for Engineers
Semester: 1st 2nd Academic Year: 2021 - 2023
[] Lecture [x] Laboratory Regular Class Schedule: W 7-10am
May I request to [] hold exam [x] conduct class outside of the regular schedule to

(date and time) December 15, 2021 1pm at the (venue) AL206, DOPAC

for the following reasons:

- [] Exam in departmental and students taking the exam belong to different sections.
[x] Regular meeting day has declared a holiday
[] other (please specify) _____

I hereby certify that the above schedule is agreed upon by all students concerned and not in conflict with any calendared University activity. Students who cannot take the exam/attend the Class due to justifiable reason agreed to make up at a convenient time.

RENIEL S. SALADO
Signature over Printed Name of Faculty

Recommending Approval: <u>ELIZABETH S. QUEVEDO</u> Department Head	Noted: <u>MANOLO B. LORETO</u> Dean of Students	Approved: <u>MA. THERESA P. LORETO</u> College Dean
Date: _____	Date: _____	Date: _____

to be accomplished after the examination/class was conducted

CERTIFICATION

This is to certify that the above examination/make-up class was conducted on:

[] date(s), time, and venue stated above

[] Changed schedule: Date: _____ Time: _____

Venue: _____

If changed, state reason(s):

Certified True and Correct:

Name and Signature of Faculty
Date: _____

ELIZABETH S. QUEVEDO

Name and Signature of Department Head
Date: _____