Republic of the Philippines
Department of Finance
Bureau of Intenatl Revenue

BIR Form No. **2316** January 2018 (ENCS)

Certificate of Compensation Payment/Tax Withheld

For Compensation Payment With or Without Tax Withheld

2316 01/18ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X"

1 For the Year (YYYY) 2021

2 For the Period From (MM/DD) 01 01 To (MM/DD) 12 31

Part I - Employee Information

3 TIN	922 430 173 0000
4 Employee's Name (Last Name, First Name, Middle Name)	GALAMBAO, MARCIANA B
5 RDO Code	089
6 Registered Address	APT. 51, KILBOURNE ST, VISCA, Baybay City
6A Zip Code	6521
6B Local Home Address	BRGY. TAYTAY, DUERO, BOHOL
6C Zip Code	6309
6D Foreign Address	
6E Zip Code	
7 Date of Birth (MM/DD/YYYY)	07 12 1978
8 Telephone Number	09664-888-378
9 Statutory Minimum Wage rate per day	0.00
10 Statutory Minimum Wage rate per month	0.00
11 [X] Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax	

Part II - Employer Information (Present)

12 Taxpayer	001 394 498 0000
13 Employer's Name	VISAYAS STATE UNIVERSITY
14 Registered Address	PANGASUGAN BAYBAY LEYTE
14A Zip Code	6521
15 Type of Employer	[ ] Main Employer [ ] Secondary Employer

Part III - Employer Information (Previous)

16 TIN	
17 Employer's Name	
18 Registered Address	
18A Zip Code	

Part IVA - Summary

19 Gross Compensation Income from Present Employer (Sum of Items 36 and 50)	229,930.00
20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 36)	51,492.65
21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 50)	178,437.35
22 Add: Taxable Compensation Income from Previous Employer, if applicable	0.00
23 Gross Taxable Compensation Income (Sum of Items 21 and 22)	178,437.35
24 Tax Due	0.00
25 Amount of Taxes Withheld	
25A Present Employer	0.00
25B Previous Employer	0.00
26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)	0.00

Part IV-B Details of Compensation Income and Tax Withheld from Present Employer

A. NON-TAXABLE/EXEMPT COMPENSATION INCOME

	Amount
27 Basic Salary(including the exempt P250,000 & b of the Statutory Minimum Wage of the MWE	0.
28 Holiday Pay (MWE)	0.
29 Overtime Pay (MWE)	0.
30 Night Shift Differential (MWE)	0.
31 Hazard Pay (MWE)	0.
32 13th Month Pay and Other Benefits (maximum of P90,000)	30,000.
33 De Minimis Benefits	0.
34 SSS, GSIS, PHIC & Pag-ibig Contributions and Union Dues (Employee share only)	21,492.
35 Salaries & Other Forms of Compensation	0.
36 Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)	51,492.

B. TAXABLE COMPENSATION INCOME REGULAR

37 Basic Salary	178,437.
38 Representation	
39 Transportation	
40 Cost of Living Allowance (COLA)	
41 Fixed Housing Allowance	
42 Others (Specify)	
42A	0.
42B	

SUPPLEMENTARY

43 Commission	
44 Profit Sharing	
45 Fees Including Director's Fees	
46 Taxable 13th Month Pay Benefits	0.
47 Hazard Pay	
48 Overtime Pay	
49 Others (Specify)	
49A	
49B	
50 Total Taxable Compensation Income (Sum of Items 37 and 49B)	178,437.

I/We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of my/our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the *Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

51 NICK FREDDY R. BELLO
Present Employer/ Authorized Agent Signature Over Printed Name
Date Signed

CONFORME:

52 MARCIANA B GALAMBAO
Employee Signature Over Printed Name
Date Signed 02 24 2022

CTC/Valid ID No. of Employee 11770491
Place of Issue TAYTAY, DUERO BOHOL
Date of Issue 01 04 2022
Amount Paid, if CTC ₱300.00

To be accomplished under substituted filing

I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604C which has been filed with the Bureau of Internal Revenue.

I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Returns(BIR Form No. 1700), since I received purely compensation income