

OFFICE OF THE HEAD OF RECORDS AND ARCHIVES

G/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Phone: (053) 565-0600/Local: 1065 Email: ohra@vsu.edu.ph Website: www.vsu.edu.ph

REQUEST FOR INFORMATION/RECORD

Date: <u>6-28-22</u>
Name of Requestor: EMPO D. Caribba
Address: Pangasugan Raybay City
Contact Number: 09317621696 PG 50 E-mail address:
Proof of Identity: <u>Privers Licences</u> ID No.: <u>H12-11-002003</u>
Requested Information: Certificate of employment
No. of copies:
Reason & intended use of requested information/document aplication for Loan
ERLITO D. CAINDOC
Name & Signature of Requestor/Representative
Action on the request:
Approved:
RYSAN C. GUINOCOR Director, ODAS and FOI Decision Maker
Evidence of payment: OR No. 06/4992 Date: 6/28/22 Amount: 10/
Disapproved:
DVCAN C. CUINOCOD
RYSAN C. GUINOCOR Director, ODAS and FOI Decision Maker
Remarks/reason for disapproval:
£