



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARY JOY B. RAYMUNDO
Department: ITEEM

For the Month of: FEBRUARY
Year: 2024

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.50
2	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.00
3													
4													
5	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
6	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
7													
8	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
9													
10													
11													
12	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
13	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
14													
15	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
16	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
17													
18													
19	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
20	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
21													
22	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
23	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
24													
25													
26	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
27	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
28													
29	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
30													
31													

GRAND TOTAL 124.5

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

fmjraymundo

Signature of Part-time Instructor

TEOFANES A. PATINDOL

Printed Name and Signature of Dept. Head