

OFFICE OF THE DIRECTOR FOR HUMAN RESOURCE MANAGEMENT

G/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7643; Local 1060

Email: odahrd@vsu.edu.ph Website: www.vsu.edu.ph

RECOMMENDATION TO ATTEND TRAININGS/WORKSHOPS/SEMINARS/CONVENTIONS/FORA/CONFERENCES

Date: July 20, 2022

Name of Faculty Recommer	nded: Atoz A. Vasq	uez	
Position/Rank Instructor 1 [] Permanent	[x] Temporary	[] Substitute
Designated Position:			
College : College of Arts & S	Sciences		
Department/Research Center	er/Institute: Dept. Of	Pure & Applied Cher	mistry
Degree and Specialization:			
Subjects/Courses Taught: 0	Gen. chemistry, Inor	ganic, Organic, Analy	rtical Chemistry
Title of Conference/Seminar	/Symposium: Metho	od Validation in Spect	roscopy/Spectrometry
Organizer/Host/Sponsor:	PIPAC & SHIMAD	ZU Philippines	
Date and Venue: Online Zo	om (Seminar)		
Justification for recommendi	ng the faculty (focus	s on relevance to pres	sent work):
Training will be relevant in te conduct research.	erms of teaching Ch	emistry subject to ma	jor students, thesis and
Date of Last Attendance to	Training/Conference	e/Seminar:	
	[] Per Diem [] Transportation	of P_2,240.00	[] Educational Tour/Official Time/ Approved Leave of Absence/ Authority to Travel Only
Please attach tentative Itinerary of	I ravei		
Purpose of Attendance:	[x] Attend to learn a [] Attend training [] Invited as keynote	rn, no paper to present nd earn CPD points, no pa e/plenary speaker/resource	e person
If presenting a paper:	[] Others (specify) _		
Title of Paper:			
Author (s):			
The paper is derived from:			
[] Research conducted by [] sole researcher [] part of research team [] program lead [] co-project lead] study leader	

Title of Project/Study:							
[] Thesis/Dissertation of th		[] Master's thesis [] Undergraduate thes					
Title of Thesis/Dissertation:							
[] Student thesis which is particle of research project		h project recognized by OVPRE					
If attending to earn CPD point points? [x] Yes [] No	ts, is the conference or the o	rganizers accredited to grant CPD					
If yes, indicate name of accredi	ting agency/organization:						
Philippines Institute of Pure & A	Applied Chemistry (PIPAC), P	hilippines					
Recommended by:							
DEPARTMENT PERSONNEL	COMMITTEE:						
ELIZABETH S. QUEVEDO Chairman	VIVIAN P. LINA Member	FELIX M. SALAS Member					
JACOB GLENN F. JANSALIN Member		MARIA ROBELYN A. INSIK Member					
		Endorsed by:					
		MA. THERESA P. LORETO Dean					
Recommending Approval: LIZABETH S. QUEVEDO							
Chairman, VSFC-AS		Approved by:					

EDGARDO E. TULIN

President

upporting Documents to be Attached (Please check column "Attached" of travel category)

Supporting documents	OB to Present a Paper		Attendance to training		Attendance to Earn CPD Points, with paper to present		Attendance to Earn CPD Points, No paper to present		On Leave/ Educational Tour to Present a Paper	
	Required	Attached	Required	Attached	Required	Attached	Required		Required	Attached
I.Invitation letter/announcement	1		1		1		1		1	
2. Acceptance letter for paper presentation	1				1				1	
3. Abstract of paper to be presented	1				1				. /	
4.CHED Endorsement, if held in the Philippines *	1		1		1		1			
5. Information sheet/flyer/ bulletin containing description of the host/ organizer/sponsor	1		1		1		1		1	
Photocopy of Transmittal/Approval Sheet (if to present thesis or dissertation)	1				1				/	
7. Certification of Research Conducted from OVPRE	1				1			-	1	
8. Proof of Accreditation to Grant CPD Points					1		/			
9. <u>Arrangements</u> for Classes Missed (OVPI Form No. 12)	1		1		1	-	1		1	
10. CHED-IAS Form 15 Annex B SUC Evaluation Form for the Necessity of FT for SUCsxls-IAS Form 15 Annex B_SUC Evaluation Form for the Necessity of FT for SUCs.	1		1							
11. Certificate of Collegial Critiquing	1								1	
12. Itinerary of travel (if ask financial assistance)	1		1							

^{*}For events sponsored/organized by private organizations/societies

v0 11-12-2021