


BUDGET UTILIZATION REQUEST AND STATUS				Serial No. : _____			
Entity Name _____				Date : <u>March 24, 2023</u>			
				Fund Cluster _____			
Payee	LOREME S. CAGANDE						
Office	DEPARTMENT OF AGRONOMY						
Address	VISAYAS STATE UNIVERSITY						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code/	Amount			
Department of Agronomy	Replenishment of Petty Cash Fund			5,343.90			
				5,343.90			
A.	Certified: Charges to appropriation/budget necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal		B.	Certified: Budget available and utilized for the purpose/adjustment necessary as indicated above			
Signature :			Signature :				
Printed Name:	RUTH O. ESCASINAS		Printed Name:	ALICIA M. FLORES			
Position :	Head, DA Head, Requesting Office/Authorized		Position :	Head, Budget office Head, Budget			
Date :			Date :				
STATUS OF UTILIZATION							
Reference			Amount				
Date	Particulars	BURS/JEV/RCI/ RADAI/RTRAI No.	Utilization (a)	Payable (b)	Payment (c)	Balance	
						Not Yet Due (a-b)	Due and Demandable (b-c)
			5,000			5,000	