



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
ECONOMICS

1 July 2024

DR. PROSE IVY G. YEPES

President
Visayas State University

Subject: Formal Resignation from Appointments

Dear **President Yepes**,

I am writing to formally submit my resignation from my appointed positions as the Officer in Charge (OIC) Head of the Grants Development Office (GDO), and Head of the Office of Sustainable Institutional Development and Advancements (OSIDA), effective today.

Upon my return from my PhD study leave, I was appointed as the executive secretary of the President until April 8, 2024. This role involved significant administrative work, which left me with limited time for my instruction, research, and extension responsibilities. Additionally, I was also assigned as the OIC Head of GDO, further increasing my workload. In March 2024, I was appointed as the head of OSIDA (which was newly approved by the BOR), yet due to other commitments such as the University Centennial Celebrations activities and Mid-term examinations, I could not dedicate time to this new role.

Therefore, I am requesting to step down from these positions in order to focus more on my responsibilities in instruction, research, and extension. I believe this decision will allow GDO to continue thriving and becoming more productive and OSIDA to begin afresh under new management. Service in these roles has been challenging and rewarding, and I am thankful for the trust and opportunities given to me by the University. The experiences and accomplishments gained throughout my tenure are invaluable to me.

I wish you and the next administration all the best and hope for a future filled with continued success and growth for the University.

Thank you for your kind understanding, madam President, and more power.

Sincerely,


ALLEN GLENNIE P. LAMBERT
Faculty



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