



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: **KARREN LISTERWAY C. ISAAC**

For the Month of: **NOVEMBER**

Department: **ITEEM**

Year: **2021**

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	HOLIDAY												
2	8:30	12:00					1:00	5:30					8
3	7:00	12:00					1:00	5:00					9
4	8:30	12:00					1:00	5:30					8
5	7:00	12:00					1:00	5:00					9
6													
7													
8	HOLIDAY												
9	8:30	12:00					1:00	5:30					8
10	7:00	12:00					1:00	5:00					9
11	8:30	12:00					1:00	5:30					8
12	8:00	12:00					1:00	5:00					8
13													
14													
15	7:00	12:00					1:00	5:00					9
16	8:30	12:00					1:00						8
17	7:00	12:00					1:00	5:00					9
18	8:30	12:00					1:00						8
19	8:00	12:00					1:00	5:00					8
20													
21													
22	7:00	12:00					1:00	5:00					9
23	8:30	12:00					1:00	5:30					8
24	7:00	12:00					1:00	5:00					9
25	8:30	12:00					1:00	5:30					8
26	8:00	12:00					1:00	5:00					8
27													
28													
29	7:00	12:00					1:00	5:00					9
30	HOLIDAY												
31													

GRAND TOTAL 160

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head