



## CLEARANCE

### INSTRUCTION:

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
20-1-01059	CHUA	MELANIE	BANAYBANAY	BSA-1

Home Address : Purok Dagohoy, Pres. Roxas, Liloan, Southern Leyte

Telephone Number : N/A

Cellphone Number : 0908-536-8350

Number of Semester in VSU: 1

[ ] Graduating [ / ] Not Graduating

Date Admitted in VSU : May 7, 2020

Last term enrolled in VSU: 1<sup>st</sup> Semester

Date: November 16, 2021

### The University President

Visayas State University  
 Visca, Baybay City, Leyte

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

*for: L. I. Cagande*  
MA. GWENETH ABIT

Signature of Academic Adviser

Over Printed Name

*[Signature]*  
 Signature of Student

### REASONS FOR CLEARING

[ ] Graduating (Specify degree/course) \_\_\_\_\_

[ ] Can't get along with students

[ ] Can't get along with teachers

[ ] Death of parent or guardian

[ ] Financial difficulty

[ ] Low academic grades

[ / ] Poor/Failing health

[ ] Find academic work difficult

[ ] Accepting an outside job

[ ] Other reasons (write below)

Transfer of school

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

### Signature Over Printed Name

1. ULYSSES A. CAGASAN  
 Department Head

4. VICENTE A. GILOS  
 OIC, University Librarian & Chief

7. MANOLO B. LORETO  
 Dean of Students

2. VICTOR ASIO  
 College Dean  
 (for Undergraduate Students only)

5. QUEEN EVERY Y. ATUPAN  
 Cashier

8. EDGARDO E. TULIN  
 University President

3. N/A  
 Graduate School Dean  
 (for Graduate Students only)

6. MARWEN A. CASTAÑEDA  
 University Registrar

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean