

CALL-OFF ORDER

VISAYAS STATE UNIVERSITY

PR No.: TF-2025-08-01013

Visca, Baybay City, Leyte

Tracking No.:

Supplier :	YELLOW KITCHENETTE	C.O. No: CO-25-09-R-121
Address :	5 Rel St., Nalibunan, Abuyog, Leyte	Date: 29-Aug-25
Tel./Cel. No.:	Globe: 0997-146-0310 DITO: 0993-809-9324	Mode of Procurement: Framework Agreement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Coffee Boardroom	Delivery Term: FOB - VSU Main Campus
Date of Delivery: September 1, 2025 c/o Noveamie Claveria: 0962-102-0459	Payment Term: As per cost of food delivered

QTY	Unit	Description	Inventory	Unit Cost	Amount
200	packs	Snacks (Morning) Time of Delivery- 9:00 AM		78.44	15,688.00
		Inclusions:			
		At least 1 serving of food for Snacks			
		At least 1 serving of Drinks			
		*Packaging must be made of biodegradable materials			
		Purpose: For the RSTW on Sept. 4, 2025.			
		Intended: ViCARP			

TOTAL: **15,688.00**

Total Amount in Words: **FIFTEEN THOUSAND SIX HUNDRED EIGHTY EIGHT PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

Supplier's signature Over Printed Name

Date

PROSE IVY G. YEPES

President

Fund Cluster: _____

ORS/BURS No. : _____

Funds Available: _____

Date of ORS/BURS: _____