



August 19, 2022

DR. EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Tulin:

The FISHCORAL project funded by DA-BFAR8 titled **"Participatory and Socio-Economic Assessment (PRSA) of Coastal Communities from Silago to Cabalian Bay, Southern Leyte Fisheries, Coastal Resources and Livelihood"** is a two-year grant project which ended last December 2019 and is now on its extension phase from August to December 2022. Hence, this is to request for realignment of the budget release as of February 2022 (please find in the attachment the propose line item budget realignment) to compensate the remaining payables and extension.

The realignment shows that the budget for Research Assistants is already exhausted and leaves a negative amount payable. In this regard, we would like to utilize a specific amount from local travel (MOOE line item A) the amount of 201,818.16 payable for four (4) Research Assistants for the month of October – December 2019, salary for one (1) RA for the month of August – December 2022 which is 75,000.00, also the negative amount payable of 1,200.00 for the Study Leader (PS line item B) and lastly an amount of 300,000.00 for the supplies and materials (MOOE line item B). Meanwhile, on the miscellaneous expenses (MOOE line item D) an amount payable of 12,611.20 for one (1) laborer for the month of October – December 2019 and an amount payable of 57,973.73 for the enumerator (PS line item B).

With this regard, we would like to transfer funds allocated in the following: a). Local travel to Research Assistants, Study Leader (NGO) and Supplies and Materials b.) Miscellaneous Expenses to Laborer and Enumerator. This is to ensure that these changes will not affect the total budget of the project. Please see attached file of email showing concern for budget realignment from the funding agency.

We are hoping for your positive response on this request.
Thank you very much.

Sincerely yours,

HUMBERTO R. MONTES JR.,

Program Leader and

Head, Aquatic Ecosystem Division – ITEEM

VSU, Visca, Baybay City, Leyte

Endorsed by:

Approved:

ELIZA D. ESPINOSA, PhD.

Head, ITEEM, VSU

EDGARDO E. TULIN

President, VSU



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v0 05-04-2020

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